

MIDDLEWICH TOWN COUNCIL  
Victoria Building,  
Lewin Street,  
Middlewich, CW10 9AT  
Telephone – 01606 833434  
Email – admin@middlewich.org.uk



Dear Councillor

You are summoned to attend a meeting of the External Committee on **Thursday 3<sup>rd</sup> December 2020 at 7.15pm**. The Meeting will be held using Zoom Video Conferencing. Councillors will receive an email invitation to join the meeting.

The public can join the meeting at <https://bit.ly/33pcgl4> password: MTC031220 or watch live on Facebook at [www.facebook.com/middlewich.towncouncil.3](http://www.facebook.com/middlewich.towncouncil.3)

Yours sincerely

A handwritten signature in black ink, appearing to read "Lisa Benskin".

**Lisa Benskin**

Town Clerk

## **AGENDA**

### **PART 1**

1. Apologies for Absence
2. Declaration of Interests
3. Public Participation

*A period not exceeding 5 minutes for members of the public to ask questions or submit comments*

4. To approve the minutes of the meeting held on 5<sup>th</sup> November 2020

### **PLANNING**

5. To consider the current Planning Applications and Decisions

#### **Registered Applications**

- A) **20/4874C** Location: 45, SUTTON LANE, MIDDLEWICH, CW10 0AD

Proposed new outbuilding of 27sqm with a maximum height of 2.5m in rear garden of property

**Comments Deadline: 01.12.2020**

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4874C&query=1f15a4fb-1de1-4d5f-a577-a2bbe8617c53>

B) **20/5183C** Location: S R L, Brooks Lane, Middlewich Cheshire CW10 0JG

Proposed demolition of an existing single storey building followed by the erection of a two storey office building

**Comments Deadline: 23.12.2020**

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/5183C&query=e08a0f00-e4e0-43d7-aec7-922ef00567c0>

## **Decided**

A) **20/4206T** Decision: Consent for WRKS in TPO with Conditions Decision Date : 20/11 /2020

Location : 3 Norbury Drive, Middlewich

Works to trees

B) **20/3010C** Decision: Approved with Conditions Decision date: 17/11/2020

Location: Marnell, Croxton Lane, Middlewich, Cheshire CW10 9EZ

Demolition of existing detached garage & construction of new detached garage/hobby room

C) **20/4028T** Decision: Unknown Decision date: 16/11/2020

Location: Sunset View, 4 Longmoss Close, Middlewich

Work to silver birch tree subject to TPO room

D) **20/2543C** Decision: Approved with Conditions Date: 10/11/2020

Location: Middlewich Library, Lewin Street, Middlewich

Replacement of windows, doors, facias and soffits to full extent of all building elevations

E) **20/3380C** Decision: Approved with Conditions Date: 10/11/2020

Location: 14 Oldgate Close, Middlewich

Demolition of existing conservatory and construction of rear single storey extension

F) **20/4045T** Decision: Consent for WRKS in TPO with Conditions Date: 10/11/2020

Location: The Manor Residential Care Home, Greendale Drive, Middlewich

Fell 3 Sycamore tree's and plant 3 new trees to replace the old ones.

G)

6. To consider the Income and Expenditure

7. Warmingham Lane Speeding

- To consider the report of the Speed Group

## **Parks and Play Areas**

8. To Consider the locking times of Fountain Fields to coincide over the Christmas Period
9. To consider Webbs Lane play area anti social behaviour.
  - Member Motion

## **AIR QUALITY**

10. To consider
  - Updated report
  - Ansa Liaison Minutes
  - GGM Clean Air Zone Report
  - Air Quality Group Residents Members

11. Resolution Log

12. Questions to the Clerk

## **PART 2**

None

DATE OF NEXT MEETING: 7<sup>th</sup> January 2021 at 7.15pm Via Zoom

**MIDDLEWICH TOWN COUNCIL**  
Victoria Building,  
Lewin Street,  
Middlewich, CW10 9AS  
Telephone – 01606 833434  
Email – Clerk@middlewich.org.uk



## **EXTERNAL COMMITTEE**

**Minutes of a meeting of the Town Council's External Committee held via Zoom video conferencing on Thursday 5<sup>th</sup> November 2020, commencing at 7.15pm**

### **PRESENT**

Councillor C Jones (in the Chair), , C Bulman, M Hunter D Latham, G Orme, V Perez and G Williams

In attendance: N Antoney, Deputy Town Clerk, D Thompson Events Manager and L Benskin Town Clerk

### **EX2 – 192 Apologies for Absence**

#### **RESOLVED:**

Cllr S Boyle (Health) J Parry ( Personal)

### **EX2 – 193 DECLARATIONS OF INTEREST**

#### **RESOLVED:**

Cllr D Latham declared an interest in all matters relating to F&B Business Support, member of F&B Working Group, local builder, local property owner and anything relating to Ansa.

Cllr G Orme declared an interest in all matters relating to Ansa

### **EX2 – 194 Public Participation**

To consider any public questions raised on the night or submitted in advance.

#### **RESOLVED:**

No public questions were raised on the night or submitted in advance.

### **EX2 – 195 MINUTES**

#### **RESOLVED:**

It was **resolved** that the Minutes of the meeting of the External Committee held on the 8<sup>th</sup> October 2020 be approved.

### **EX2 – 196 To consider current Planning Applications**

The committee considered and discussed the current planning applications for Middlewich.

It was **RESOLVED** to submit the Committee's planning decisions.

A) **20/4477C** Location: 42, SUTTON LANE, MIDDLEWICH, CW10 0AD

Proposal Removal of existing out-building and construction of new extension comprising cavity enclosing walls under a flat roof deck complete with glazed lantern. Internal works to comprise the formation of a WC

**Comments Deadline: 03.11.2020**

**Committee Decision:**

No Objection subject to no impact on neighbour amenity

B) **20/4206T** Location: 3, NORBURY DRIVE, MIDDLEWICH, CW10 0PX

Proposal Works to various trees.

**Comments Deadline NULL**

**Committee Decision:**

No Objection subject to Tree Officer approval

C) **20/4509S** Location: BRITISH SALT LTD, CLEDFORD LANE, MIDDLEWICH, CW10 0JP

Proposal EIA Screening Opinion for the development of a new Pharmaceutical grade salt manufacturing facility and demolition of a garage building.

**Comments Deadline 03/11/2020**

**Committee Decision:**

Objection due to lack of documents uploaded

It was **RESOLVED** to suspend standing order to allow a member of the public to speak on the following planning application

D) **20/4346C** Location Rear of 43 WHEELLOCK STREET, MIDDLEWICH, CHESHIRE, CW10 9AB

**Proposal** Proposed erection of 2 new dwellings to the rear of 43 Wheelock Street with associated access, parking spaces and landscaping

**Comments Deadline 12/11/2020**

**Committee Decision:**

Objection - The design and appearance of the development does not allow flexibility for further changes in use more appropriate to the site's location within a Principal Shopping Area. This means that the application would be contrary to the Cheshire

East Borough Council Design Guide Supplementary Planning Document, Policy SE1 (Design), SD1 (Sustainable Development in Cheshire East) and SD2 (Sustainable Development Principles) of the Cheshire East Local Plan Strategy and the NPPF

Application to be called in by a Cheshire East Councillor

It was **RESOLVED** to reinstate standing orders

- E) **20/4505C** Location: 16, WALKER DRIVE, MIDDLEWICH, CW10 0AZ

Proposal SINGLE STOREY REAR EXTENSION

**Comments Deadline 03/11/2020**

No objection subject to no impact on neighbour amenity

- F) **20/4481C** Location LAND EAST OF WATERSMEET, NANTWICH ROAD, MIDDLEWICH, CHESHIRE, CW10 0LQ

**Proposal** Erection of 3 no. dwellings with associated infrastructure and ancillary facilities

**Comments deadline 26/11/2020**

**Committee Decision:**

Objection – due to area being over developed, limited emergency vehicle access, limited waste vehicle access, design policy not adhered to, insufficient parking allocation.

- G) **20/4573C** Location 1, HOLMES CHAPEL ROAD, MIDDLEWICH, CW10 0JA

**Proposal** Two storey extension to rear and new detached triple garage to replace existing garage to be demolished

**Comments Deadline 18/11/2020**

**Committee Decision:**

No Objection subject to following observations that this is the old Station House, that there is potential for Archaeology. That both the extension and the garage needs to retain the design features of the Station House. The building is a prominent one for the town and can be seen in profile as well. Consideration is given to the railway bank along the property.

- H) **20/4415D** Location SILVER BIRCHES, CROXTON LANE, MIDDLEWICH, CHESHIRE, CW10 9EZ

**Proposal** Discharge of conditions 8 & 12 on approved application 19/3834C - Proposed erection of 11 no. residential dwellings with means of access

**Comments Deadline 09/11/2020**

**Committee Decision:**

No Objection

**EX2 – 197 To Consider the Committee Income and Expenditure to date**

The Committee noted the Income and Expenditure to date

**EX2 – 198 To Consider the Committee's Draft Budget for 21/22**

The Committee discussed and considered the Draft Budget for 21/22

It was **RESOLVED** to receive the draft budget and that Members to forward to the Clerk their recommendations.

**EX2 – 199 To receive the update report of the Events Manager for F&B 30**

The Committee discussed and considered the report of the Events Manager

It was **RESOLVED** to receive the report and to:

- To accept the current concert format
- To recommend to full Full Council the request to appeal for help with the Floating Market and Heritage Boats

**EX2 – 200 To consider the appointment of a Videographer for the Virtual Christmas Lights Switch On**

The Committee discussed and considered the report of the Events Manager

It was **RESOLVED:**

- To go with proposed Virtual format
- To go with quote 1
- To agree with the date 4<sup>th</sup> December

## **EX2 – 201 Parks and Play Area**

The Committee discussed the verbal update of the Deputy Clerk

It was **RESOLVED** that Fountain Fields now be locked on Friday and Saturday nights at 4pm and to be reviewed again at next months Meeting.

## **EX2 – 202 Air Quality Update**

The Committee discussed the verbal update of the Cllr G Orme

It was **RESOLVED** that the following

- That Cllr Orme write to Nick Kelly to invite to a Zoom Meeting to discuss the particulate particles.
- To go through the list of monitoring tubes and their locations and review

## **EX2 – 203 To consider the Committee's Resolutions Log**

The log was reviewed and it was noted that good progress was being made.

It was **RESOLVED** that a system/formula be produced and brought to council in regards to resolutions for Vision.

## **EX2 – 204 Questions to the Deputy Clerk**

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Cllr Bulman asked if we cannot get three quotes for a resolution what would happen, the Deputy Clerk advised that whilst it is best practice to gain three quotes as long as we can prove we have attempted to gain three quotes, then we would base a decision on what has been received.

## **PART TWO**

**To make a resolution to move into Part 2 session and exclude the public and press from the meeting on the grounds that the matters to be discussed contain confidential information relating to staffing and financial matters and commercially sensitive information**



**EX2 – 205 To Consider a Covid-19 Contingency Plan for F&B30**

The Committee discussed a contingency plan for FAB 30 in light of the current pandemic situation.

It was **RESOLVED** that it was too early to decide and to review it again in January 2021. To contact the appointed Marketing Company to delay the start of the marketing contract until January 1<sup>st</sup> 2021.

**Date of next meeting** – Thursday 3<sup>rd</sup> December 2020 at 7.15pm Via Zoom.

The Meeting concluded at 9.21pm

**Councillor C Jones, Chairman**

Signed .....

DRAFT

## Detailed Income &amp; Expenditure by Projected Budget Heading 25/11/2020

Month No: 8

Committee Report

	Actual Current Mth	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>External</b>								
<b>301 Events</b>								
1010 Market Income	0	442	442	0			100.0%	
Events :- Income	<b>0</b>	<b>442</b>	<b>442</b>	<b>0</b>			<b>100.0%</b>	<b>0</b>
4163 Events - Over 70's party	0	0	2,000	2,000		2,000	0.0%	
4305 Events - Christmas	200	200	3,000	2,800		2,800	6.7%	
4308 Events - Licences/Premises	0	140	300	160		160	46.7%	
4309 Events - Markets & New Project	320	320	0	(320)		(320)	0.0%	
Events :- Indirect Expenditure	<b>520</b>	<b>660</b>	<b>5,300</b>	<b>4,640</b>	<b>0</b>	<b>4,640</b>	<b>12.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(520)</b>	<b>(218)</b>	<b>(4,858)</b>	<b>(4,640)</b>				
<b>302 FAB Festival 2021</b>								
1109 FAB Festival tickets income S	0	7,803	(7,803)	(15,606)			(100.0%)	
FAB Festival 2021 :- Income	<b>0</b>	<b>7,803</b>	<b>(7,803)</b>	<b>(15,606)</b>			<b>(100.0%)</b>	<b>0</b>
4132 IT Support & Maintenance	0	120	120	0		0	100.0%	
4308 Events - Licences/Premises	0	70	70	0		0	100.0%	
4326 FAB Marketing costs	0	2,596	4,500	1,904		1,904	57.7%	
FAB Festival 2021 :- Indirect Expenditure	<b>0</b>	<b>2,786</b>	<b>4,690</b>	<b>1,904</b>	<b>0</b>	<b>1,904</b>	<b>59.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>5,017</b>	<b>(12,493)</b>	<b>(17,510)</b>				
<b>304 Projects</b>								
4138 Make it Middlewich Project	0	890	4,000	3,110	65	3,045	23.9%	
Projects :- Direct Expenditure	<b>0</b>	<b>890</b>	<b>4,000</b>	<b>3,110</b>	<b>65</b>	<b>3,045</b>	<b>23.9%</b>	<b>0</b>
4317 Projects	0	120	120	0		0	100.0%	
Projects :- Indirect Expenditure	<b>0</b>	<b>120</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,010)</b>	<b>(4,120)</b>	<b>(3,110)</b>				
<b>310 Heritage Trust</b>								
1016 Heritage Income	0	227	227	0			99.8%	
Heritage Trust :- Income	<b>0</b>	<b>227</b>	<b>227</b>	<b>0</b>			<b>99.8%</b>	<b>0</b>
4202 Repairs & Maintenance	0	24	24	(0)		(0)	100.7%	
4310 Heritage - General	0	5,094	6,000	906		906	84.9%	
Heritage Trust :- Indirect Expenditure	<b>0</b>	<b>5,118</b>	<b>6,024</b>	<b>906</b>	<b>0</b>	<b>906</b>	<b>85.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(4,892)</b>	<b>(5,797)</b>	<b>(905)</b>				

## Detailed Income &amp; Expenditure by Projected Budget Heading 25/11/2020

Month No: 8

Committee Report

	Actual Current Mth	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>320 Pride of Middlewich</b>								
4250 Community (General)	0	6,438	15,400	8,963	8,600	363	97.6%	
4322 Community Safety	9,970	11,863	12,000	137		137	98.9%	
4323 Community Fund	796	1,433	637	(796)		(796)	225.0%	
Pride of Middlewich :- Indirect Expenditure	<b>10,766</b>	<b>19,734</b>	<b>28,037</b>	<b>8,304</b>	<b>8,600</b>	<b>(297)</b>	<b>101.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(10,766)</b>	<b>(19,734)</b>	<b>(28,037)</b>	<b>(8,304)</b>				
<b>400 Environmental</b>								
4104 Bank & Credit card charges	0	1	1	0		0	99.0%	
4401 Christmas Lights	6,905	6,905	14,005	7,100		7,100	49.3%	
4402 Allotments Costs	0	0	500	500		500	0.0%	
Environmental :- Indirect Expenditure	<b>6,905</b>	<b>6,906</b>	<b>14,506</b>	<b>7,600</b>	<b>0</b>	<b>7,600</b>	<b>47.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(6,905)</b>	<b>(6,906)</b>	<b>(14,506)</b>	<b>(7,600)</b>				
External :- Income	0	8,472	(7,134)	(15,606)			(118.7%)	
Expenditure	18,191	36,214	62,677	26,463	8,665	17,798	71.6%	
<b>Movement to/(from) Gen Reserve</b>	<b>(18,191)</b>	<b>(27,743)</b>						
Grand Totals:- Income	0	8,472	(7,134)	(15,606)			(118.7%)	
Expenditure	18,191	36,214	62,677	26,463	8,665	17,798	71.6%	
<b>Net Income over Expenditure</b>	<b>(18,191)</b>	<b>(27,743)</b>	<b>(69,811)</b>	<b>(42,068)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(18,191)</b>	<b>(27,743)</b>						

**Report to:** External Committee

**Report Ref:** EX2019  
**Meeting Date:** 3<sup>rd</sup> December 2020  
**Agenda Item:** 9  
**Prepared By:** Deputy Clerk



**Subject: Member Motions submitted in advance**

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### **A) Cllr Latham**

Unfortunately it seems the issues of Fountain Fields park seem to have now relocated to this park with a large no of reports of antisocial behaviour. Large numbers of youths gathering until late at night. Noise disruption. Large amounts of litter. Broken glass and other items being left on a regular basis meaning the park is left unsafe for youth each morning by junior and infant children.

These items have been getting steadily worse over the past 6 to 12 months but now are getting out of control.

Local homeowners are cleaning the area themselves along with reporting the issues to CEC and the police but with minimal if no help being offered.

It is unfair that the focus be centralised on one park in the town when clearly the issues have moved on to the second largest park in the town

### **MOTION**

- i) Can I call on the Town Council to discuss every option available to support these local home owners and park users.
- ii) Can the council look into cctv for the area and ask for ANSA to make regular clean up visits of the park.