

MIDDLEWICH TOWN COUNCIL
Victoria Building,
Lewin Street,
Middlewich, CW10 9AT
Telephone – 01606 833434
Email – admin@middlewich.org.uk



Dear Councillor

You are summoned to attend a meeting of the External Committee on **Thursday 5th November 2020 at 7.15pm**. The Meeting will be held using Zoom Video Conferencing. Councillors will receive an email invitation to join the meeting.

The public can join the meeting at <https://bit.ly/2Gdm9ds> password: MTC051120 or watch live on Facebook at www.facebook.com/middlewich.towncouncil.3

Yours sincerely

Lisa Benskin

Town Clerk

AGENDA

PART 1

1. Apologies for Absence
2. Declaration of Interests
3. Public Participation

A period not exceeding 5 minutes for members of the public to ask questions or submit comments

4. To approve the minutes of the meeting held on 8th October 2020 (**attached**)

PLANNING

5. To consider the current Planning Applications and Decisions

Registered Applications

- A) **20/4477C** Location: 42, SUTTON LANE, MIDDLEWICH, CW10 0AD

Proposal Removal of existing out-building and construction of new extension comprising cavity enclosing walls under a flat roof deck complete with glazed lantern. Internal works to comprise the formation of a WC

Comments Deadline: 03.11.2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4477C&query=09e2750b-0515-45d5-956a-25e3f484199e>

- B) **20/4206T** Location: 3, NORBURY DRIVE, MIDDLEWICH, CW10 0PX

Proposal Works to various trees.

Comments Deadline NULL

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4206T&query=96a28057-7073-4e02-b2e3-cf44b1a0f8d3>

- C) **20/4509S** Location: BRITISH SALT LTD, CLEDFORD LANE, MIDDLEWICH, CW10 0JP

Proposal EIA Screening Opinion for the development of a new Pharmaceutical grade salt manufacturing facility and demolition of a garage building.

Comments Deadline 03/11/2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4509S&query=c7a34bc6-5db5-4ebb-9116-c2abd09d4fc1>

- D) **20/4346C** Location Rear of 43 WHEELOCK STREET, MIDDLEWICH, CHESHIRE, CW10 9AB

Proposal Proposed erection of 2 new dwellings to the rear of 43 Wheelock Street with associated access, parking spaces and landscaping

Comments Deadline 12/11/2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4346C&query=8891274c501d4d6f81b33c48031a35aa&from=p>

- E) **20/4505C** Location: 16, WALKER DRIVE, MIDDLEWICH, CW10 0AZ

Proposal SINGLE STOREY REAR EXTENSION

Comments Deadline 03/11/2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4505C&query=dd18411c-fd1c-4e70-b8a5-bd4adbf9ddb5>

- F) **20/4481C** Location LAND EAST OF WATERSMEET, NANTWICH ROAD, MIDDLEWICH, CHESHIRE, CW10 0LQ

Proposal Erection of 3 no. dwellings with associated infrastructure and ancillary facilities

Comments deadline 26/11/2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4481C&query=2854cfac9f22413288452835c6d958b9&from=p>

- G) **20/4573C** Location 1, HOLMES CHAPEL ROAD, MIDDLEWICH, CW10 0JA

Proposal Two storey extension to rear and new detached triple garage to replace existing garage to be demolished

Comments Deadline 18/11/2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4573C&query=2854cfac9f22413288452835c6d958b9&from=p>

H) **20/4415D Location** SILVER BIRCHES, CROXTON LANE, MIDDLEWICH, CHESHIRE, CW10 9EZ

Proposal Discharge of conditions 8 & 12 on approved application 19/3834C - Proposed erection of 11 no. residential dwellings with means of access

Comments Deadline 09/11/2020

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4415D&query=2854cfac9f22413288452835c6d958b9&from=p>

Decided

A) **20/2064C** Decision: approved with conditions Decision Date : 08/10 /2020

Location : Land at Pochin Way, MIDDLEWICH, CHESHIRE,

Proposal Variation of condition no. 2 (approved plans) on planning approval 18/5833C Proposed two-way single carriageway road scheme to bypass Middlewich and referred to as the 'Middlewich Eastern Bypass', together with associated highway and landscaping works

B) **20/3784C** Decision: Approved with Conditions Decision Date: 26/10/2020

Location: 3 Longwood Close, Middlewich, Cheshire CW10 0BS

Proposal: PROPOSED SINGLE STOREY SIDE AND REAR EXTENSION AND ASSOCIATED ALTERATIONS

C) **20/2162C** Decision: Approved with Conditions Decision Date 22/10/2020

Location: Land at, Pochin Way, Middlewich

Proposal: Proposed additional areas associated with the approved road scheme (18/5833C), referred to as the 'Middlewich Eastern Bypass' and consisting of ecological and landscape mitigation and a revised farmer's underpass

D) **20/3153C** Decision: Approved with Conditions Decision Date: 21/10/2020

Location: 95 King Street, Middlewich, Cheshire CW10 9EH

Proposal: driveway and dropped kerb

E) **18/0083C** Decision: Approved with Conditions Decision Date: 28/10/2020

Location: Land East of Warmingham Lane, Middlewich

Proposal: Proposed erection of 84 residential dwellings, access, landscaping and associated works

F) **20/3784C** Decision: Approved with Conditions Decision Date: 26/10/2020

Location: 3 Longwood Close, Middlewich, Cheshire CW10 0BS

Proposal: PROPOSED SINGLE STOREY SIDE AND REAR EXTENSION AND ASSOCIATED ALTERATIONS

6. To consider the Committee's Income and Expenditure to date (***see attached***)
7. To consider the Committee's draft Budget for 21/22 (***see attached***)
8. To receive an update report with respect to Folk and Boat 30 from the Events Manager (***see attached***)
9. To consider the appointment of a videographer to prepare the Virtual Christmas Lights Switch On Video (***see attached***)
10. To Consider the locking times of Fountain Fields to coincide with the darker nights

AIR QUALITY

11. To consider a review of updated CEC Air Quality Datasets, to include
 - Removal of specific monitoring points
 - Potential to the positioning Diffusion tubes areas identified in previous reports submitted to Town Council and External meetings
 - Discussion with CEC regarding future monitoring of particulate matter
 - Updated quotes for monitoring air quality in Middlewich
 - Progress of the Air Quality Working Group
12. Resolution Log
13. Questions to the Clerk

PART 2

To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the items to be discussed involve staffing matters, sensitive financial information, and personal details of third parties.

14. To consider a Covid 19 Contingency Plan with respect to Folk and Boat 2021

DATE OF NEXT MEETING: Thursday 3rd December 2020 at 7.15pm

MIDDLEWICH TOWN COUNCIL
Victoria Building,
Lewin Street,
Middlewich, CW10 9AS
Telephone – 01606 833434
Email – Clerk@middlewich.org.uk



EXTERNAL COMMITTEE

Minutes of a meeting of the Town Council's External Committee held via Zoom video conferencing on Thursday 8th October 2020, commencing at 7.15pm

PRESENT

Councillor G Williams (in the Chair), S Boyle, C Bulman, D Latham, G Orme, and V Perez

In attendance: N Antoney, Deputy Town Clerk, D Thompson Events Manager and L Benskin Town Clerk

EX2 – 173 Apologies for Absence

Resolved:

Cllr C Jones (Health) H Hunter (Personal) J Parry (Personal)

EX2 – 174 DECLARATIONS OF INTEREST

Resolved:

Cllr D Latham declared an interest in all matters relating to F&B Business Support, member of F&B Working Group, local builder, local property owner and anything relating to Ansa.

Cllr G Orme declared an interest in all matters relating to Ansa

EX2 – 175 Public Participation

To consider any public questions raised on the night or submitted in advance.

Resolved:

No public questions were raised on the night or submitted in advance.

EX2 – 176 MINUTES

Resolved:

It was **resolved** that the Minutes of the meeting of the External Committee held on the 3rd September 2020 be approved.

EX2 – 177 To consider current Planning Applications

The committee considered and discussed the current planning applications for Middlewich.

It was **resolved** to submit the Committee's planning decisions.

- A) **20/3104C** Location: 4 Darlington Street, Middlewich, Cheshire CW10 9AJ
Proposal Change of Use, single dwelling into 4 apartments together with two storey extension
Comments Deadline: 15.10.2020

Committee Decision – The Council **objects** to the proposal due to the detrimental impact on neighbour amenity due to the overdevelopment of the site and the insufficient parking provision on a road that already has limited parking. It is noted that the premises that was previous a commercial unit and was not designed for such significant residential use.

- B) **20/3934** Location Valley Court Phase 2, Sanderson Way, Middlewich
Lawful Development Certificate for existing building works, to verify that physical works approved under planning permission 14/3141C were lawfully implemented
Comments Deadline: 02.10.2020

Committee Decision – **No objection**

- C) **20/3153C** Location 95 King Street, Middlewich, Cheshire CW10 9EH
Proposal driveway and dropped kerb
Comments Deadline: 06.10.2020

Committee Decision – **No objection**

- D) **20/4028T** Location: Sunset View, 4, LONGMOSS CLOSE, MIDDLEWICH, CW10 0PW
Proposal Work to Silver Birch tree subject to TPO.

Comments Deadline NULL

Committee Decision – **No objection** subject to approval of the Tree Officer

- E) **20/4045T** Location: THE MANOR RESIDENTIAL HOME, GREENDALE DRIVE, MIDDLEWICH, MIDDLEWICH, CHESHIRE, CW10 0PH

Proposal Fell 3 sycamore tree's and plant Three new trees the replace the old ones.

Comments Deadline 15/10/2020

Committee Decision – **No objection** subject to approval of the Tree Officer and new trees are planted.

EX2 – 178 FAB30 Update EXT2010

The Committee discussed and considered the report of the Events Manager

It was **RESOLVED** that the Committee agreed t the Saturday Night line up

EX2 – 179 To consider the Virtual Christmas Lights Video Report EXT2011

The Committee discussed and considered the report of the Events Manager

It was **RESOLVED** that the content of the video be agreed and that samples of each videographer that's has quoted provide a sample of their video in order to make a decision and to take to full council.

EX2 – 180 To consider Main Stage Contract EXT2012

The Committee discussed and considered the report of the Events Manager

After careful consideration it was **RESOLVED** that

1. That the Two Year contract for the Main Stage be awarded to Company A
2. That the Two Year contract for the PA, Lights and LED screen be awarded to Company A

EX2 – 181 Parks and Play Area

The Committee discussed the verbal update of the Deputy Clerk

It was **RESOLVED** that Fountain Fields now be locked on Friday and Saturday nights at 6pm and to be reviewed again at next months Meeting.

EX2 – 182 Air Quality Update

The Committee discussed the verbal update of the Cllr G Orme

It was **RESOLVED** that

- A meeting be arranged to discuss the update and invite a representative from Ansa, Cheshire East Air Quality Manager.
- The Clerk to write to the planning officer and Head of Planning regarding the report of lack of consultation and comments.

EX2 – 183 Middlewich High Face Masks Update

The Committee discussed the report of the Deputy Clerk

It was **RESOLVED** that

1. The Council fund the full purchase of the face mask
2. To go with option 2
3. To delegate to the Clerk to progress this forward.
4. To write to the three primary schools within Middlewich to ascertain what help the town Council can give at this time.

EX2 – 184 Wheelock Street Shop Front Renovation

The Committee discussed the report of Cllr G Williams

It was **RESOLVED** that

- A) To support the scheme with the addition that the Deputy Clerk contact the business owners to ascertain their support and approval.
- B) To source potential funding avenues including Middlewich Vision
- C) That studio space be investigated at the Council Offices
- D) That authority be delegated to the Clerk to progress this project.

EX2 – 185 Churchyard Tree Lights Report

The Committee discussed the verbal update of the Town Clerk

It was **RESOLVED** that

- A) Members agreed that what left of the budget to be used to purchase some illuminated spheres for the trees.
- B) Trees to be lit that are nearest a power supply are the ones on Hightown opposite the fabric shop and the ones we usually light up that are nearest the Bull Ring

EX2 – 186 Draft Budget

The Committee discussed the first draft budget.

It was **RESOLVED** that the first draft budget be noted.

EX2 – 187 Floriculture Winter Bedding Planting

The Committee discussed the verbal update of the Deputy Clerk

It was **RESOLVED** that Fountain Fields now be locked on Friday and Saturday nights at 6pm and to be reviewed again at next months Meeting.

EX2 – 188 Town Christmas Tree

The Committee discussed the report of the Deputy Clerk

It was **RESOLVED** that

- A) To go with option 1.
- B) To delegate to the Clerk to authority to progress

EX2 – 190 Questions to the Deputy Clerk

Cllr Bulman asked for a progress on the Town Boundary signs.

The Deputy Clerk advised that the admin assistant was currently chasing up quotes and trying to gain a 3rd quote. Cllr Latham advised that one of the companies recommended had now ceased trading.

EX2 – 191 To consider the Committee’s Resolutions Log

The log was reviewed and it was noted that good progress was being made.

PART TWO

No part Two

Date of next meeting – Thursday 5th November 2020 at 7.15pm.

The Meeting concluded at 10.21pm

Councillor C Jones, Chairman

Signed

Detailed Income & Expenditure by Budget Heading 29/10/2020

Month No: 7

External Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
External								
301 Events								
1010 Market Income	0	442	0	(442)			0.0%	
1017 Transport Festival Income	0	0	1,700	1,700			0.0%	
1021 Bar receipts S	0	0	7,800	7,800			0.0%	
1031 Christmas income	0	0	50	50			0.0%	
Events :- Income	0	442	9,550	9,108			4.6%	0
4163 Events - Over 70's party	0	0	2,000	2,000		2,000	0.0%	
4300 Events - General	0	0	500	500		500	0.0%	
4301 Events - Transport Festival	0	0	2,600	2,600		2,600	0.0%	
4303 Events - Marketing	0	0	2,000	2,000		2,000	0.0%	
4305 Events - Christmas	0	0	5,000	5,000		5,000	0.0%	
4308 Events - Licences/Premises	0	140	300	160		160	46.7%	
4309 Events - Markets & New Project	0	0	2,000	2,000		2,000	0.0%	
4335 Remembrance Event	0	0	750	750		750	0.0%	
Events :- Indirect Expenditure	0	140	15,150	15,010	0	15,010	0.9%	0
Net Income over Expenditure	0	302	(5,600)	(5,902)				
302 FAB Festival 2021								
1109 FAB Festival tickets income S	0	8,137	80,000	71,863			10.2%	
1110 FAB sponsorship income S	0	0	12,000	12,000			0.0%	
1112 FAB stalls Income (Exempt VAT)	0	0	12,000	12,000			0.0%	
1113 FAB Misc Income (mixed VAT)	0	0	1,500	1,500			0.0%	
FAB Festival 2021 :- Income	0	8,137	105,500	97,363			7.7%	0
4132 IT Support & Maintenance	0	120	0	(120)		(120)	0.0%	
4308 Events - Licences/Premises	0	70	0	(70)		(70)	0.0%	
4312 FAB artists	0	0	50,000	50,000		50,000	0.0%	
4326 FAB Marketing costs	0	2,596	15,000	12,404		12,404	17.3%	
4328 FAB Equipment/venue hire	0	0	12,000	12,000		12,000	0.0%	
4329 FAB Support services hire	0	0	4,500	4,500		4,500	0.0%	
FAB Festival 2021 :- Indirect Expenditure	0	2,786	81,500	78,714	0	78,714	3.4%	0
Net Income over Expenditure	0	5,351	24,000	18,649				
303 FAB Festival Bar 2021								
1111 FAB Beer sales Income 'S'	0	0	20,000	20,000			0.0%	
FAB Festival Bar 2021 :- Income	0	0	20,000	20,000			0.0%	0

Detailed Income & Expenditure by Budget Heading 29/10/2020

Month No: 7

External Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4327 FAB Food and drink	0	0	5,000	5,000		5,000	0.0%	
4328 FAB Equipment/venue hire	0	0	1,200	1,200		1,200	0.0%	
4330 FAB Bar Costs	0	0	1,800	1,800		1,800	0.0%	
FAB Festival Bar 2021 :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Income over Expenditure	0	0	12,000	12,000				
304 Projects								
4138 Make it Middlewich Project	890	890	0	(890)		(890)	0.0%	
Projects :- Direct Expenditure	890	890	0	(890)	0	(890)		0
4317 Projects	0	120	0	(120)		(120)	0.0%	
Projects :- Indirect Expenditure	0	120	0	(120)	0	(120)		0
Net Expenditure	(890)	(1,010)	0	1,010				
310 Heritage Trust								
1016 Heritage Income	0	227	0	(227)			0.0%	
Heritage Trust :- Income	0	227	0	(227)				0
4202 Repairs & Maintenance	0	24	0	(24)		(24)	0.0%	
4310 Heritage - General	0	5,094	6,000	906		906	84.9%	
Heritage Trust :- Indirect Expenditure	0	5,118	6,000	882	0	882	85.3%	0
Net Income over Expenditure	0	(4,892)	(6,000)	(1,108)				
320 Pride of Middlewich								
1019 Community Pride Income	0	0	1,200	1,200			0.0%	
Pride of Middlewich :- Income	0	0	1,200	1,200			0.0%	0
4250 Community	0	6,438	16,000	9,563	8,600	963	94.0%	
4322 Community Safety	135	1,893	12,000	10,107		10,107	15.8%	
4323 Community Fund	637	637	0	(637)		(637)	0.0%	
Pride of Middlewich :- Indirect Expenditure	772	8,968	28,000	19,033	8,600	10,433	62.7%	0
Net Income over Expenditure	(772)	(8,968)	(26,800)	(17,833)				
400 Environmental								
4104 Bank & Credit card charges	0	1	0	(1)		(1)	0.0%	
4401 Christmas Lights	0	0	14,000	14,000	6,855	7,145	49.0%	
4402 Allotments Costs	0	0	500	500		500	0.0%	
Environmental :- Indirect Expenditure	0	1	14,500	14,499	6,855	7,644	47.3%	0
Net Expenditure	0	(1)	(14,500)	(14,499)				

Detailed Income & Expenditure by Budget Heading 29/10/2020

Month No: 7

External Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
External :- Income	0	8,806	136,250	127,445			6.5%	
Expenditure	1,662	18,023	153,150	135,127	15,455	119,672	21.9%	
Movement to/(from) Gen Reserve	(1,662)	(9,218)						
Grand Totals:- Income	0	8,806	136,250	127,445			6.5%	
Expenditure	1,662	18,023	153,150	135,127	15,455	119,672	21.9%	
Net Income over Expenditure	(1,662)	(9,218)	(16,900)	(7,682)				
Movement to/(from) Gen Reserve	(1,662)	(9,218)						

Annual Budget - By Committee

Note: External Committee Draft Budget v1 21/22

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
External												
301	Events											
1000	Miscellaneous Income	0	220	0	0	0	0	0	0	0	0	0
1010	Market Income	0	144	0	0	0	0	0	442	500	0	0
1011	Ticket Sales Income	500	3,089	0	0	0	0	0	0	0	0	0
1012	Events 'other' income	0	114	0	0	0	0	0	0	0	0	0
1017	Transport Festival Income	0	1,490	0	0	1,700	0	1,700	0	1,700	0	0
1021	Bar receipts S	0	0	0	0	7,800	0	7,800	0	0	0	0
1031	Christmas income	0	40	0	0	50	0	50	0	0	0	0
	Total Income	500	5,098	0	0	9,550	0	9,550	442	2,200	0	0
4117	Paypal Charges	0	854	0	0	0	0	0	0	500	0	0
4163	Events - Over 70's party	0	1,035	0	0	2,000	0	2,000	0	2,000	0	0
4300	Events - General	0	1,644	0	0	500	0	500	0	500	0	0
4301	Events - Transport Festival	1,800	2,945	0	0	2,600	0	2,600	0	2,600	0	0
4303	Events - Marketing	6,000	1,020	0	0	2,000	0	2,000	0	2,000	0	0
4305	Events - Christmas	2,500	5,575	0	0	5,000	0	5,000	0	6,500	0	0
4308	Events - Licences/Premises	300	0	0	0	300	0	300	140	300	0	0
4309	Events - Markets & New Project	2,000	640	0	0	2,000	0	2,000	0	0	0	0
4335	Remembrance Event	0	0	0	0	750	0	750	0	1,250	0	0
	Overhead Expenditure	12,600	13,712	0	0	15,150	0	15,150	140	15,650	0	0
	Movement to/(from) Gen Reserve	(12,100)	(8,614)			(5,600)		(5,600)	302	(13,450)		
302	FAB Festival 2021											

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Annual Budget - By Committee

Note: External Committee Draft Budget v1 21/22

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1109	FAB Festival tickets income S	0	21,808	0	0	80,000	0	80,000	8,137	80,000	0	0
1110	FAB sponsorship income S	0	3,600	0	0	12,000	0	12,000	0	12,000	0	0
1112	FAB stalls Income (Exempt VAT)	0	4,505	0	0	12,000	0	12,000	0	12,000	0	0
1113	FAB Misc Income (mixed VAT)	0	5,916	0	0	1,500	0	1,500	0	1,500	0	0
1114	FAB Catering Income Standard	0	4,273	0	0	0	0	0	0	7,000	0	0
1115	FAB Advertising Income 'S'	0	-11	0	0	0	0	0	0	4,500	0	0
	Total Income	0	40,090	0	0	105,500	0	105,500	8,137	117,000	0	0
4132	IT Support & Maintenance	0	5	0	0	0	0	0	120	120	0	0
4307	Old code DO NOT USE	10,000	60,227	0	0	0	0	0	0	0	0	0
4308	Events - Licences/Premises	0	0	0	0	0	0	0	70	70	0	0
4312	FAB artists	0	10,493	0	0	50,000	0	50,000	0	50,000	0	0
4316	Capital Equipment Purchase	0	347	0	0	0	0	0	0	500	0	0
4326	FAB Marketing costs	0	6,932	0	0	15,000	0	15,000	2,596	15,000	0	0
4327	FAB Food and drink	0	538	0	0	0	0	0	0	0	0	0
4328	FAB Equipment/venue hire	0	0	0	0	12,000	0	12,000	0	12,000	0	0
4329	FAB Support services hire	0	796	0	0	4,500	0	4,500	0	4,500	0	0
	Overhead Expenditure	10,000	79,336	0	0	81,500	0	81,500	2,786	82,190	0	0
	Movement to/(from) Gen Reserve	(10,000)	(39,246)			24,000		24,000	5,351	34,810		
303	FAB Festival Bar 2021											
1111	FAB Beer sales Income 'S'	0	0	0	0	20,000	0	20,000	0	20,000	0	0
	Total Income	0	0	0	0	20,000	0	20,000	0	20,000	0	0
4327	FAB Food and drink	0	0	0	0	5,000	0	5,000	0	10,800	0	0

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Annual Budget - By Committee

Note: External Committee Draft Budget v1 21/22

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4328	FAB Equipment/venue hire	0	0	0	0	1,200	0	1,200	0	0	0	0
4330	FAB Bar Costs	0	0	0	0	1,800	0	1,800	0	0	0	0
	Overhead Expenditure	0	0	0	0	8,000	0	8,000	0	10,800	0	0
	Movement to/(from) Gen Reserve	0	0			12,000		12,000	0	9,200		
304	Projects											
4127	Volunteer Expenses	0	96	0	0	0	0	0	0	500	0	0
4138	Make it Middlewich Project	0	0	0	0	0	0	0	0	10,000	0	0
	Direct Expenditure	0	96	0	0	0	0	0	0	10,500	0	0
4316	Capital Equipment Purchase	0	-1,750	0	0	0	0	0	0	0	0	0
4317	Projects	0	0	0	0	0	0	0	120	500	0	0
4332	Projects - Pump Priming Fund	0	9,756	0	0	0	0	0	0	0	0	0
4480	Transfer to EMR	0	1,750	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	0	9,756	0	0	0	0	0	120	500	0	0
	Movement to/(from) Gen Reserve	0	(9,852)			0		0	(120)	(11,000)		
310	Heritage Trust											
1016	Heritage Income	0	179	0	0	0	0	0	227	0	0	0
	Total Income	0	179	0	0	0	0	0	227	0	0	0
4202	Repairs & Maintenance	0	0	0	0	0	0	0	24	0	0	0
4310	Heritage - General	5,000	5,405	0	0	6,000	0	6,000	5,094	6,000	0	0
4313	Heritage - Salt and Brine	0	141	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	5,000	5,545	0	0	6,000	0	6,000	5,118	6,000	0	0

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Annual Budget - By Committee

Note: External Committee Draft Budget v1 21/22

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	<u>(5,000)</u>	<u>(5,366)</u>			<u>(6,000)</u>		<u>(6,000)</u>	<u>(4,892)</u>	<u>(6,000)</u>		
320	<u>Pride of Middlewich</u>											
1019	Community Pride Income	1,200	0	0	0	1,200	0	1,200	0	1,200	0	0
	Total Income	1,200	0	0	0	1,200	0	1,200	0	1,200	0	0
4250	Community	6,000	17,229	0	0	16,000	0	16,000	6,438	0	10,000	0
4322	Community Safety	12,000	-550	0	0	12,000	0	12,000	1,758	12,000	0	0
	Overhead Expenditure	18,000	16,679	0	0	28,000	0	28,000	8,196	12,000	10,000	0
	Movement to/(from) Gen Reserve	<u>(16,800)</u>	<u>(16,679)</u>			<u>(26,800)</u>		<u>(26,800)</u>	<u>(8,196)</u>	<u>(10,800)</u>		
400	<u>Environmental</u>											
4104	Bank & Credit card charges	0	0	0	0	0	0	0	1	0	0	0
4123	Professional fees	2,000	0	0	0	0	0	0	0	0	0	0
4401	Christmas Lights	15,550	14,240	0	0	14,000	0	14,000	0	10,000	0	0
4402	Allotments Costs	0	0	0	0	500	0	500	0	1,000	500	0
	Overhead Expenditure	17,550	14,240	0	0	14,500	0	14,500	1	11,000	500	0
	Movement to/(from) Gen Reserve	<u>(17,550)</u>	<u>(14,240)</u>			<u>(14,500)</u>		<u>(14,500)</u>	<u>(1)</u>	<u>(11,000)</u>		
	External - Income	1,700	45,367	0	0	136,250	0	136,250	8,806	140,400	0	0
	Expenditure	63,150	139,365	0	0	153,150	0	153,150	16,361	148,640	10,500	0
	Movement to/(from) Gen Reserve	<u>(61,450)</u>	<u>(93,998)</u>			<u>(16,900)</u>		<u>(16,900)</u>	<u>(7,556)</u>	<u>(8,240)</u>		

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Annual Budget - By Committee

Note: External Committee Draft Budget v1 21/22

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	1,700	45,367	0	0	136,250	0	136,250	8,806	140,400	0	0
Expenditure	63,150	139,365	0	0	153,150	0	153,150	16,361	148,640	10,500	0
Movement to/(from) Gen Reserve	<u>(61,450)</u>	<u>(93,998)</u>			<u>(16,900)</u>		<u>(16,900)</u>	<u>(7,556)</u>	<u>(8,240)</u>		

Report to: External Committee

Report Ref: EXT2019
Meeting Date: 5th November 2020
Agenda Item: 6
Prepared By: Events Manager



Subject: FAB Festival Report- October 2020

- Main Stage Concerts; Saturday and Sunday afternoon. 19th and 20th June 2021

The following concert programmes follow members requests to have more family orientated entertainment and more Folk Music throughout the festival, including the main stage.

The concerts are designed to attract large attendances each afternoon and the following provides a variety of exciting entertainment and excellent value. In addition to maximising use of the main stage, the festival will directly benefit with income from the Festival Bar and from rent paid by the onsite concessions and traders.

Artists and budget have been agreed. The following is to recommend the order in which they appear each afternoon.

Saturday is a blend of entertainment by local groups alongside the exotic traditions of India.

The 11am Festival Parade encourages everyone to follow the parade up to Market Field. The programme will have performances both on the stage and on the grass in front of the stage. This allows for quick turn-around of artists and provide more engagement with the family audience.

Sunday is a concert style programme featuring local and national artists with a focus on Folk-Roots music.

The concert is scheduled to begin immediately after the Festival Praise Service, with the aim of service attendees staying to enjoy the show. This concert finishes earlier to allow set-up for the evening (ticketed) concert.

Saturday 11am-6pm free admission; `Family Funday`

Time	Artist	Cost
11.30am	Festival Parade	£000
12.00pm	Circus Raj (full display)	£900
1.00pm	Street Theatre	£200
1.30pm	Maypole Dance Display by Middlewich Rose Fete	£000
2.00pm	3towns Showcase Middlewich-Northwich-Winsford	£300
3.00pm	Rajasthan Brass Band	£300
3.30pm	Salsa Time!	£200
4.00pm	Street Theatre finale`	£200
4.30pm	Circus Raj + Rajasthan Brass Band Parade	£000
5.00pm	Nantwich Rock Choir	£000
6.00pm	End	Total £2100

Sunday 12.30-4.30pm. `Father`s Day Picnic`

Time	Artist	Cost
12.30am	School Choir	£000
1.00pm	Cinder Hill	£100
1.40pm	The Lunchtime Ceilidh Band	£000
2.00pm	Emma Stevens	£350
2.55pm	Vicars Son	£150
3.30pm	The Old Time Sailors	£600
4.30pm	End	Total £1200

- Boat Rally and Floating Market 16-20 June

Indications are, we can expect large numbers of boats to the 30th festival and provision should be made to provide enough reserved moorings for the Floating Market boats and Heritage boats. Security is also an issue the council should address. Many of the valuable historic boats don't come to Middlewich because of anti social behaviour and theft.

Floating Market traders pre-book with the Events Manager to confirm their mooring. A `reserve listing` is also maintained to replace anyone who drops out. A maximum of 28 boats can moor along the canal between Town Bridge and the Big Lock. The Events Manager works with the local team from CRT to establish the reserved moorings, but currently does not have anyone to `welcome and book-in` the Floating Market traders as they arrive. As this element of the festival continues to grow, more resources are needed to manage it safely and securely.

Heritage boats provide another popular attraction for visitors but numbers have reduced over the last 5yrs. This is partly due to the reason above but also the increasing numbers of events on the boating calendar. The most significant factor is the lack of time available to contact and invite the owners-clubs-sociates who operate these boats. Prior to 2011 the volunteer committee had a `dedicated boater` on the committee, who`s task it was to invite a variety of historic boats and associated displays. Despite continued efforts to find someone to help, the Events Manager has been unsuccessful.

The Events Manager suggests a wide appeal via all Canalboat media, to see if help can be sourced for this important part of the festival. Editorial is the best way to appeal ie no cost and better coverage.

Decisions required;

To consider each concert format and make recommendation.

To consider the Event Managers request to appeal for help with the Floating Market and Heritage Boats as described, and make recommendation.

Dave Thompson 27-10-2020

Report to: External Committee

Report Ref: EXT2020
Meeting Date: 5th November 2020
Agenda Item: 7
Prepared By: Event Manager



Subject: Virtual Christmas Lights Report- October

Virtual Christmas Lights Video

- Editing can begin soon as a contractor is confirmed
- Suggested preview date 20th November
- Suggested broadcast date 4th December at 5pm

Video Contract; to compile-film-edit-format and post to community facebook pages	Quote + vat
Quote1	£291.00
Quote2	£420.00
Quote3	£750.00

As requested please see below, links of video samples supplied by each contractor.

Quote1 [Video Snippet 1](#)

Quote2 <https://www.youtube.com/watch?v=qE6-10RQoBM>

Quote3 <https://vimeo.com/463832116>

Below suggested content/duration for the video. After discussion with facebook users I have reduced the duration to avoid viewers losing interest. Times listed are variable eg the video from St. Luke`s Hospice in 8secs.

Video content		Duration 75secs
Background Music; Traditional Christmas Carols by LIONS YOUTH Brass Band		Played throughout fade-in as required
1. Council members & staff via zoom	Contractor to film	10secs
2. Town Centre including Tree & Decorations	`` ``	15secs
3. Panto cast	Video supplied	10secs
4. St. Luke`s Hospice with Santa	`` ``	10secs
5. Count down to Switch-on by Silk FM	`` ``	10secs
6. Fireworks Display	`` ``	10secs
7. Credits / Final message inc logos	Text required	10secs

Decisions Required

1. To consider the `virtual switch-on` video format as described and make recommendation
2. To consider 3 quotes and video samples and make recommendation
3. To consider the preview and broadcast dates and make recommendation

Dave Thompson 28-10-2020

