

## **Middlewich Town Council**

### **External Committee Two**

**Minutes of a Meeting of the Town Council's External Committee Two, held in the Victoria Hall, Civic Way, Middlewich on Thursday 3<sup>rd</sup> October 2019, commencing at 7.15pm**

#### **PRESENT**

Councillor C Jones (in the Chair), Councillors C Bulman, V Perez, H Watkinson and R Watkinson

Officers in attendance: N Antoney, Administrative Assistant and D French, Deputy Clerk

#### **EX2 – 51 APOLOGIES FOR ABSENCE**

Councillor S Boyle, D Latham and D Thompson Events Manager

#### **EX2 - 52 DECLARATIONS OF INTEREST**

None were declared.

#### **EX2 - 53 MINUTES**

##### **Resolved:**

That the Minutes of the meeting of the External Committee held on the 5<sup>th</sup> September 2019 be confirmed as a correct record.

#### **EX2 - 54 Town Council Future Events**

The Committee considered and discussed future events for Town Council including the possibility of a market 4 times a year. This proposal would be discussed in part two. The Committee discussed when to hold the Community Awards including holding them as part the AGM; the Town Crier Competition; a Food Festival ( Nantwich to be spoken to regarding this). A Working Events group to be formed.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 - 55 FAB 30**

The Committee considered FAB 30 including:

- Events Manager's proposal for layout and main stage timings were discussed but decisions were deferred to enable the Events Manger to hold a meeting with the Fire Officer and Cheshire East about relocating the Main Stage to the car park and the logistics as requested in previous meeting.
- Funfair discussed and agreed to either be moved or not have at all

- All reports to Councillors should clearly indicate who the author of the report is.
- Main Folk & Boat Acts to be confirmed by Events Manager and approved by Committee
- Marketing - two year contract was not agreed, as per our Financial Regulations three quotes to be obtained.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 - 56      FAB Working Group**

The Committee considered an update on the Working Group.

The Deputy Town Clerk advised that a Working Group would not have powers and would not be able to authorise any spending. An alternative option would be to have a FAB Sub Committee which could have delegated powers. The Committee agreed to continue with a Working Group with no delegated powers and that all items would be referred to External Committee for recommendation and decision.

The Committee were informed of the list of proposed members and a meeting was scheduled for mid-October.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 - 57      Christmas Light Switch On**

Members were updated on the Light Switch On. SP Energy to be confirmed as a sponsor. A full market report of the income and costing. Members agreed that the lantern parade to take place again this year.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 - 58      Market Proposal 2020**

Members agreed to move this item into Part Two.

**Resolved:** that discussion of the market be moved to Part Two due to financial matters.

#### **EX2 - 59      Community Mayor**

It was confirmed that the Community Mayor Civic Service was postponed until the New Year.

A report of the Deputy Mayor Nominations was given; nominations were now closed. Shortlisted candidates would be invited to an interview for the following week. The

successful candidate would be announced at the next Full Council Meeting in October.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 - 60 Parks and Play Area Update**

The Committee advised of the reschedule of Sycamore Play Area reopening on 16<sup>th</sup> October at 1pm.

The Committee was advised of the locking of Fountain Fields by a security firm starting 11<sup>th</sup> October 2019 and to include all of half term by request of the Multi Agency Group. A resident has volunteered to help with the opening of the park in the mornings.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 - 61 Air Quality Update**

The Committee was advised that an email had been sent regarding the Drop In Session in September asking for feedback on the session. To date no response had been received. A member of the public has agreed to forward their views to the Council that they sent in.

**Resolved:** that the update be noted and the matters discussed at the meeting be progressed.

#### **EX2 – 62 Part Two:**

##### **RESOLVED:**

That the Meeting be moved into Part Two Session, and the Public and Press be excluded from the Meeting, on the basis that the items to be discussed involved financial and staffing matters

#### **EX2 - 63 Cemetery**

The Committee were advised of no update and no payment of invoice outstanding to date. Cemetery to be written to commenting on the disappointment in the Board on lack of repayment and communication.

**Resolved:** That the update be noted and matters discussed progressed.

#### **EX2 – 64 Market Proposal 2020**

The Committee discussed the report and proposal from a market provider to run four markets in 2020 running in conjunction with Town Council Events including the Christmas Light Switch On. Some reservations were raised the Christmas Market. Discussions to be continued and on-going.

**Resolved:** That the markets be discussed further at the next meeting.

**Date of next meeting** – Thursday 7<sup>th</sup> November 2019 at 7.15pm.

The Meeting concluded at 8.30 pm

**Councillor C Jones, Vice Chairman**

**Signed** .....