

MIDDLEWICH TOWN COUNCIL
Victoria Building,
Lewin Street,
Middlewich, CW10 9AT
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Dear Councillor

You are summoned to attend a meeting of the External Committee which will be held in Room 3A, Victoria Building on 6th February 2020 commencing at 7.15pm.

Yours sincerely

A handwritten signature in black ink, appearing to read "Lisa Benskin".

Lisa Benskin

Interim Town Clerk

AGENDA

PART 1

1. Apologies for Absence
2. Declarations of Interest
3. Public Participation
A period not exceeding 5 minutes for members of the public to ask questions or submit comments
4. To approve the minutes of the meeting held on 20th January 2020 (**attached**)
5. To consider the Community Centre Report (**attached**)
6. To consider the Town Crier Report(**attached**)
7. To consider the locking of Fountain Fields
8. To consider the F&B 30 Update (**to follow**)
9. To consider the Town Hanging Baskets
10. To consider VE Day 75 Celebrations

PART 2

To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the items to be discussed involve staffing matters, sensitive financial information and personal details of third parties.

11. To Consider and approve the Friday Night Headline Artist

DATE OF NEXT MEETING: Tuesday 5th March at 7.15pm

Middlewich Town Council

External Committee Two

Minutes of a Meeting of the Town Council's External Committee Two, held in the Room 3A, Victoria Buildings, Lewin Street, Middlewich on Thursday 20th January 2020, commencing at 7.15pm

PRESENT

Councillor S Boyle (in the Chair), C Bulman, D Latham, G Orme, V Perez, H Watkinson.

Officers in attendance: N Antoney, Administrative Assistant and D Thompson Events Manager and L Benskin Locum Clerk

EX2 – 101 APOLOGIES FOR ABSENCE

Resolved:

Councillor C Jones (Personal) G Williams (Work)

EX2 - 102 DECLARATIONS OF INTEREST

Resolved:

D Thompson declared an interest in all items relating to catering. Cllr D Latham declared an interest in all items Business Sponsors for Folk Boat Festival.

EX2 - 103 MINUTES

Resolved:

That the Minutes of the meeting of the External Committee held on the 9th January be confirmed as a correct record.

PART TWO

RESOLVED:

That the Meeting be moved into Part Two Session, and the Public and Press be excluded from the Meeting, on the basis that the items to be discussed involved commercially sensitive information.

EX2 – 104 To confirm and approve the artist for F&B 30

The committee discussed the list of artists and costings for the up coming F&B 30.

Resolved:

It was resolved that the committee approve the artist and costing be approved.

EX2 – 105 2020 Events Calendar

- To consider and approve the date change for the Funfair

Resolved:

The Committee resolved that a new site be found for the Funfair and that the calendar of events be approved.

Date of next meeting – Thursday 6th February 2020 at 7.15pm.

The Meeting concluded at 8.51 pm

Councillor S Boyle, Chairman

Signed

DRAFT

Report to: External Committee

Report Ref: EXT2101

Meeting Date: 6th February 2020

Agenda Item:

Prepared By: Admin Assistant



Subject: Town Crier Competition

A Meeting was held on 21st January 2020 with Devlin Hobson Middlewich Town Crier advising that the External Committee have agreed to hold Middlewich's Town Crier Competition during the Folk and Boat Festival 2020.

Potential locations of holding the event were discussed and the preferred location was Wheelock Street in amongst a F&B market. It was agreed the attending criers would take part in the F&B parade prior to the competition starting. Discussion ongoing regarding content of competition and whether to have two rounds or one.

In previous competitions the Town Council paid for one night and the criers paid for the second night themselves. They also paid for the breakfast meeting and lunch on the day of the competition. Devlin has agreed to make most of the arrangements, with help from the office. Further meetings to be held to discuss and agree arrangements.

A discussion was had as to whether the possibility of complimentary tickets to either Friday night or the Saturday main stage would be possible for the criers.

Decisions Required

Members should decide if they wish the competition to be held on Wheelock Street, paying for one nights accommodation, providing of breakfast and lunch on day of competition and complimentary tickets for either the Friday or Saturday night main stage.

Report to: External Committee

Report Ref: EXT2201

Meeting Date: 6th February 2020

Agenda Item:

Prepared By: Admin Assistant



Subject: Middlewich Community Centre

A Meeting was held on 22nd January 2020 with representatives from the Community Centre regarding the proposal of hiring the Community Centre for the duration of Folk and Boat Festival 2020 at the request of the Folk & Boat Working Group.

We discussed how we could accommodate the Community Centre's current booking for F&B weekend.

The booking can be made on the proviso that what is raised by the current booking is matched. The fee is £500. Also, they have requested a marquee on the car park to house their current booking, which are all local traders to Middlewich and whose fees would pay for the cost of the marquee. The size required is 40ft long by 30ft wide. Costing will be obtained for the marquee.

Decisions Required

Members should decide if they wish to go ahead with the booking and agree to match the fee and agree to the Community Centre's current booking going on the car park in a marquee.