

## **MIDDLEWICH TOWN COUNCIL**

### **INTERNAL COMMITTEE**

Dear Councillor,

You are requested to attend a meeting of the Town Council's Internal Committee to be held in Room 3A, Victoria Building on Tuesday 3<sup>rd</sup> December 2019 commencing at 7.15pm.

*DJ French*

Deputy Town Clerk

### **AGENDA**

#### **PART 1**

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Minutes

To approve the minutes of the meeting held on 5<sup>th</sup> November

- 4 Action List

To consider the Action List (attached)

- 5 Grant and sponsorship payments

(a) To consider the grant application from the Community Pride Group

#### **PART 2**

To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the items to be discussed involve staffing and financial matters of the Town Council and financial matters of third parties

- 6 Bar Proposal

To consider the report of the Admin Assistant

- 7 Staffing

(i) To consider a verbal update on staffing issues;

(ii) To appoint a Sub Committee of 3 Members to consider vacancies and make a recommendation to Council on how to progress.

DATE OF NEXT MEETING: Tuesday 7<sup>th</sup> January at 7.15pm

ANY QUERIES PLEASE CONTACT:

Denise French, Deputy Town Clerk

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