

MIDDLEWICH TOWN COUNCIL

INTERNAL COMMITTEE

Dear Councillor,

You are requested to attend a meeting of the Town Council's Internal Committee to be held in Room 3A, Victoria Building on Tuesday 1st October 2019 commencing at 7.15pm.

DJ French

Deputy Town Clerk

AGENDA

PART 1

1 Apologies for Absence

2 Declarations of Interest

3 Minutes

To approve the minutes of the meeting held on 2nd September

4 Action List

To consider the Action List

5 Victoria Building Issues

To consider the report of the Deputy Town Clerk

6 Victoria Building and Victoria Hall

To consider the report of the Deputy Town Clerk

7 Victoria Hall – purchase of various items

To consider the report of the Deputy Town Clerk

PART 2

To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the items to be discussed involve staffing and financial matters of the Town Council and financial matters of third parties

8 IT Provision

To consider the report of the Deputy Town Clerk and Administrative Assistant

9 Victoria Building Tenants

To consider the report of the Deputy Town Clerk

10 Review of Financial Controls

To consider a verbal update on Financial Controls

DATE OF NEXT MEETING: Tuesday 5th November at 7.15pm

ANY QUERIES PLEASE CONTACT:

Denise French, Deputy Town Clerk

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