

**MIDDLEWICH TOWN COUNCIL**

**Victoria Building, Lewin Street,**

**Middlewich, CW10 9AT**

**Dear Councillor**

**You are summoned to attend a Special Meeting of Middlewich Town Council, which will be held in the Victoria Hall, Civic Way, Middlewich on Thursday 3<sup>rd</sup> October 2019. The Meeting will commence at 6.15pm**

Yours sincerely



Denise French

Deputy Town Clerk

**AGENDA**

**Part One**

1. To receive and approve Apologies for Absence
2. To note any Declarations of Members' Interest on any agenda item

**Christmas 2019**

3. To note that Christmas lights will be installed in October to allow time for testing and resolving any issues

To approve the purchase and installation of brackets for Motifs – Cost £240

To note that The Christmas Decorators have agreed to PAT test the motifs for free of charge.

To recommend payments of the deposit for The Christmas Decorators in the sum of £8400

4. To approve the quote from Northwich TC for the Christmas Tree in the sum of £1275, details as follows

To deliver, install and remove a 30 foot Christmas Tree - £975

To supply, install and remove picket fencing - £300

**PART 2**

To make a resolution to move to Part Two session and exclude the Public and Press from the meeting on the grounds that the matter to be discussed involves financial and staffing matters.

5. Staffing Matters – to consider the report of the Deputy Town Clerk

**NEXT MEETING DATE - Monday 21<sup>st</sup> October**