

MIDDLEWICH TOWN COUNCIL

INTERNAL COMMITTEE

Dear Councillor,

You are requested to attend a meeting of the Town Council's Internal Committee to be held in Room 3A, Victoria Building on Tuesday 4th June 2019 commencing at 7.15pm.

JPA Williams

Town Clerk

AGENDA

PART 1

- 1 Appointment of Chairman
- 2 Appointment of Vice Chairman
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 Minutes

To receive and approve the minutes of the following meetings:

- (a) Finance Policy and Governance held on 20th March 2019 (attached)
- (b) Community, Environment and Assets Committee held on 2nd April 2019 (attached)
- (c) Personnel Committee held on 23rd April 2019 (attached)

- 6 Terms of Reference

To consider the Terms of Reference and make any recommendations to Council (attached)

- 7 Internal Audit

To consider the appointment of an Internal Auditor (report to follow)

To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the item to be discussed involves staffing matters

PART 2

8 Staffing Matters – HR Investigation

To consider the Solicitor's report following the HR Investigation and consider any actions arising including any expenditure (report to follow)

DATE OF NEXT MEETING: Monday 1st July at 7.15pm

ANY QUERIES PLEASE CONTACT:

Denise French, Assistant Town Clerk

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