

Middlewich Town Council

Events and Communications Committee

Minutes of a Meeting of the Town Council's Events and Communications Committee, held in the Victoria Building, Middlewich on Wednesday 5th September 2018, commencing at 6pm

PRESENT

Councillors J Eaton, PJ Farrell, DJ Latham, K Kingston, R Pendleton, B Walmsley

Officers in attendance: JPA Williams, D Thompson

1. APOLOGIES FOR ABSENCE

Councillors C Bulman, S Moss

2. DECLARATIONS OF INTEREST

Councillor J Eaton re the Wych Centre. D Thompson re catering

3. MINUTES

That the Minutes of the meeting held on Wednesday 4th July 2018 be confirmed as a correct record.

4. 2018 EVENT PLANS

The Events Manager presented event plans for all the Town Council's Events for the year..

5. 2018 FAB FESTIVAL

The Town Clerk and Administrative Assistant had produced an Income & Expenditure account, that with one or two items outstanding (advertising income, PRS and St John fees) was looking to have broken even for the second successive year

Consensus from the public was for the 2019 festival should feature more folk music/dance and less heavy rock-style music, and for the events manager to devise a suitable main stage programme to reflect that.

He was also requested to re-new efforts to encourage Morris teams back to the festival- ideas included a dance competition and a Saturday night Ceilidh in the Victoria Hall.

A priority was to secure a Headline Act before Christmas

6. 20th OCTOBER WAR MEMORIAL UNVEILING

Preparations were in hand for the Event, at which the Lord Lieutenant would participate. The 14 names had been inscribed on the Memorial, invitations sent out and arrangements for the Parade, Band and Marshal had been made.

PA system from Bailey Audio was booked, and the Town Council Gazebos would be required. The programme for the Service was being finalised ready for printing.

After the Service, the Parade would not re-form, but attendees would return to the Civic car park for refreshments at the Wych Centre. Consideration was given to the purchase of a Silhouette Soldier but no decision was taken.

7. 11th NOVEMBER REMEMBRANCE SUNDAY.

The arrangements for the Remembrance Sunday Parade and Service were being made. Nearer the time, a meeting of all participating groups would be held at the Royal British Legion, where the Clerk would attend to see how the Town Council could help with the logistics of the day

8. CHRISTMAS LIGHTS SWITCH ON AND MARKET

The event would be staged on Friday 23rd November, with a switch on at 6.00pm. There had been a good uptake of Market stalls and arrangements had been made with CityBGroup to erect and take down the Gazebos.

SP Energy Networks had agreed a sponsorship deal with SILK FM to provide a Roadshow for the Bullring. The Parish Church had agreed to host Carols around the time of the switch on.

The stars from Northwich Panto would hopefully put in an appearance, and discussions were held about holding a lantern parade. However this was not finalised.

St Luke's were on board with the Grotto Bus and Santa and Elsa would be in attendance.

The road closure order had been applied for and Blue Arrow booked to close Hightown 4.00-8.00pm

The Meeting concluded at 6.55 pm

Date of next meeting 3rd October 2018 at 6pm

Councillor J Eaton, Chairman

Signed2018

DRAFT