

MIDDLEWICH TOWN COUNCIL

Minutes of a Meeting of the Town Council's Finance, Policy and Governance Committee, held in Room 3A, Victoria Building, Lewin Street, Middlewich on Monday 4th June 2018, commencing at 6.00pm.

PRESENT

Councillor J Eaton, M A Hunter, JK Kingston, DJ Latham, JD Parry and SN McGrory

OFFICERS PRESENT

JPA Williams, Town Clerk

APOLOGIES FOR ABSENCE

Councillor B Walmsley and W Walmsley

219 DECLARATIONS OF INTEREST

None

220 Appointment of Chairman

Resolved:

Councillor J Eaton

221 Appointment of Vice Chairman

Resolved:

Councillor DJ Latham

222 Terms of Reference

Resolved:

That the terms of reference be re-adopted without amendment.

223 MINUTES

Resolved:

That the minutes of the meeting of the Committee held on 12th March 2018 be confirmed as a correct record.

224 Grant Applications

1. Middlewich Food Bank

Resolved:

That consideration of this application be deferred in order to seek advice on a number of probable members interests that could be raised as a result of the roles and responsibilities and the interface between Middlewich Foodbank and Middlewich Town Council. Clarification would also be sought about the amount of funding requested – percentage of project costs.

2. Middlewich Street Pastors

Resolved:

Members were mindful to support the application in the sum requested, in order to support the work of the street pastor, however, this was subject to greater clarification of the financial status of the body and a discussion between the Clerk and the applicant.

225 To Approve The End of Year Accounts and the Annual Return 2017 - 2018

The Clerk explained the detail and added additional information about the following year end documents:

Annual Return - Statement of Accounts

Annual Return – Working Details

Reconciliation Statements

Income and Expenditure Accounts by Budget Heading

Income and Expenditure Accounts Summary

Annual Balance Sheet

RESOLVED:

All the end of year documents be approved, with thanks to the Clerk for his work in completing the end of year reports.

226 Internal Audit Update

The Clerk reported that the internal audit had recently been undertaken and that the report was due to follow in about a weeks' time. Working to the annual audit plan, the auditor and Clerk had realised that the plan was in need of some changes to make it current. The areas involved included online banking, credit card the significance of FAB as a business in its own right. The plan was also short on code of conduct and register of interest issues.

Resolved:

That the information be noted and that the internal report and updated action plan be awaited with interest.

227 To Consider Joining The Public Sector Deposit Fund

Information had been received about the deposit fund, which aimed to reduce the risk to councils holding reserves by spreading their savings across a number of financial institutions rather than holding the whole amount in one bank account.

Resolved:

That the Clerk speaks to colleagues at neighbouring councils who have joined the fund, to ask for their thoughts and comments about how it works for them.

Meeting concluded at 6:50pm

Date of scheduled next meeting – Monday 3rd September at 6.00pm

An additional meeting will be held early in July to determine the grant applications.

Cllr J Eaton

Chairman (in the chair)

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