

**MIDDLEWICH TOWN COUNCIL**

**Victoria Building, Lewin Street,**

**Middlewich, CW10 9AT**

**Dear Councillor .....**

**You are requested to attend the Four Hundred and Seventy Fifth Meeting of Middlewich Town Council, which will be held in the Victoria Hall (formerly Civic Hall), Civic Way, Middlewich on Tuesday 17<sup>th</sup> May 2016. The Meeting will commence at 6.30pm**

Yours sincerely

**Jonathan Williams**

Town Clerk

Prayers will be said at 6.25pm

**AGENDA**

**Part One**

1. To receive and approve Apologies for Absence

**FEEDBACK AND REPORTS**

2. To receive any announcements to be made by the Town Mayor
3. To note any Declarations of Members' Interest on any agenda item
4. To note the date and venue of the next Town Council Surgery: Saturday 28<sup>th</sup> May 2016, at the Makers' Market, from 10am to 12 noon. Councillors J Eaton and MA Hunter to host.
5. Open Forum. There will be a total period of 15 minutes to consider any matters received in advance and discuss any matters raised on the night
6. To receive and adopt the Minutes of the Four Hundred and Seventy Forth Meeting of Middlewich Town Council held on Monday 18<sup>th</sup> April 2016
7. To receive any written questions from Members on the content of the last Town Council Meeting Minutes, submitted in advance.
8. To receive the Minutes of a Meeting of Middlewich Town Council's Planning Committee held on 19<sup>th</sup> April and 10<sup>th</sup> May 2016
9. To receive the Minutes of a Meeting of Middlewich Town Council's Events and Communications Committee held on 4<sup>th</sup> May 2016
10. To receive the report of the Town Clerk and any correspondence for information
11. To receive any written reports from Members of Cheshire East Council
12. To consider any Members' Items previously submitted in writing

## **FINANCE**

13. To receive and approve the Monthly Town Council Financial and Monitoring reports; Reconciliation, Cashbook and Income & Expenditure accounts for April 2016

## **POLICY CONSIDERATIONS**

14. PCSO - To receive any update from the PCSO, Dave Jinks

## **HIGHWAYS AND TRANSPORTATION**

None

## **PLANNING AND THE ENVIRONMENT**

None

## **FUTURE MEETING DATES**

To note dates of forthcoming meetings:

Wednesday 1<sup>st</sup> June – Events and Communications Committee at 5.30pm;

Monday 6<sup>th</sup> June – Finance, Policy and Governance Committee at 6.00pm;

Tuesday 21<sup>st</sup> June – Planning Committee at 5.00pm

Monday 27<sup>th</sup> June – full Town Council at 6.30pm

## **PART 2**

**To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting**

None