

## Environmental Hub Liaison Board

Thursday 23<sup>rd</sup> March 2017

Minutes	Action
<p><b>Present:</b></p> <ul style="list-style-type: none"> <li>• <b>Cllr Simon McGrory (SM)</b> - Middlewich Town Council &amp; Cheshire East Council</li> <li>• <b>Cllr Bernice Walmsley (BW)</b> - Middlewich Town Council &amp; Cheshire East Council</li> <li>• <b>Jonathan Williams (JW)</b> – Town Clerk, Middlewich Town Council</li> <li>• <b>Ralph Kemp (RK)</b> - Corporate Manager Commissioning - Waste and Environmental Services, Cheshire East Council</li> <li>• <b>Mark McCall (MM)</b> – Project Manager, Wates Construction Ltd</li> <li>• <b>Ray Jacques (RJ)</b> - Project Manager, Wates Construction Ltd</li> <li>• <b>Chris Allman (CA)</b> – Programme Manager, Cheshire East Council</li> <li>• <b>Jane Thomason (JT)</b> – Deputy MD, Ansa</li> <li>• <b>Nicola Keenan (NK)</b> – Local Resident</li> <li>• <b>Vicki Walker (VW)</b> – Project Officer, Cheshire East Council</li> </ul> <p><b>Apologies:</b> Cllr Don Stockton, Cllr Mike Hunter, Emma Williams, Phil Mason, Cllr Michael Parsons, David Brayne</p>	
<b>1. Minutes of the previous meeting</b>	
<p><b>AGREED: Minutes to be distributed within 5 working days of the meeting.</b></p> <p>Approved as recorded with the following amendment:</p> <p><b>30mph signs on Booth Lane</b> – CA to discuss with Highways to ascertain if the signs could be put on cranked posts</p> <p>Possibility of local schools designing a poster for underneath the main signs.</p> <p><b>ACTION: CA to discuss moving the signs with Highways</b></p>	<b>CA</b>
<b>2. Outline of project so far</b>	
<p>Some minor planning amendments will be submitted by 31<sup>st</sup> March. These are detailed below:</p> <p><b>Site</b></p> <ol style="list-style-type: none"> <li>1. An increase in the sprinkler tank size width. This is following discussions with the council's insurance company who requested a larger capacity tank</li> <li>2. Crossing points have been altered and added to fit in with the current design</li> <li>3. An updated bike shelter</li> <li>4. Parking bays have been identified and located on the design</li> <li>5. Vehicle barriers have been added and some parking allocations next to G21</li> <li>6. The vent stack for the larger RDF building has also been moved internally</li> <li>7. Tree alignment across the site has also been moved slightly to allow for parking.</li> </ol> <p>A concern was raised by SM that the line of trees with in the site had had a number of trees removed / moved on or around the parking bays. MM advised that the number of trees has not been reduced however the locations of these may have changed. RK confirmed the planting previously agreed (enhanced screen planting along the canal) remained unchanged by the amendment and that as previously</p>	

**FINAL**

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<p>agreed the green opaque mesh would be installed over the fence in the two open views into the sight until planting was more established.</p> <p>The scaffolding around the office building has been removed this week and hard landscaping will begin in the next few weeks this will also include the remediation of the soil. The foliage along the canal side can then commence once the risk of damage has reduced. Due to the time of year that the planting will commence it is likely that the plants being added will pot plants rather than whips which will give more initial leaf coverage.</p> <p><b>ACTION: SM requested a timeline of the planting work along the canal. MM to send when available.</b></p> <p><b>G21</b></p> <ol style="list-style-type: none"> <li>1. The roof to G21 will be remaining at the current height and pitch</li> <li>2. A biomass boiler will not be fitted to the workshop, a gas fired boiler will be used instead – this will mean a chimney is not needed</li> <li>3. Existing windows will also be retained</li> <li>4. Air vents will be added to the office end of G21.</li> </ol> <p><b>Office Building</b></p> <ol style="list-style-type: none"> <li>1. The roof has been completely replaced with some air con tanks removed</li> <li>2. 2 windows have been removed and some altered to match the existing windows</li> <li>3. A door has been added and some alterations made to door locations.</li> </ol> <p><b>G38</b></p> <ol style="list-style-type: none"> <li>1. Replacement roller shutter doors.</li> </ol> <p><b>RDF Building</b></p> <ol style="list-style-type: none"> <li>1. Added louvres and pressure relief vents which link to the odour control system inside the building</li> <li>2. Window and door added</li> <li>3. The canopy has been removed.</li> </ol> <p><b>ACTION: SM requested clarification on the function of pressure relief vents. MM to send.</b></p> <p><b>Recycling Building</b></p> <ol style="list-style-type: none"> <li>1. Added louvres and pressure relief vents which link to the odour control system inside the building</li> <li>2. Window and door added.</li> </ol> <p><b>Project Update</b> - The recycling building now has cladding and a roof. Part of the remediation plant (high vacuum extraction) is running and the secondary plant will be installed over the next week. This will remain on site until after Ansa have taken lease possession of the site with regular monitoring by a contaminated land contractor until the EA have agreed the remediation levels are reached.</p> <p>Working towards full occupation of the site in summer.</p>	<p><b>MM</b></p> <p><b>MM</b></p>
<p><b>3. Communications</b></p>	

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<p><b>Highways works</b> – An advisory letter was sent to residents opposite the site on Booth Lane, Cross Lane and businesses on Tuesday 21<sup>st</sup> giving a start date of 27<sup>th</sup> March.</p> <p>The works will install a new layby and entrances to the site meaning that temporary 4 way lights will be installed on Booth Lane for the duration of the works. The 4 way lights were a requirement from the Highways service.</p> <p>SM raised concerns of the volume of traffic that may build up with the temporary lights particularly if any M6 incidents arise. He advised that there have been issues with systems like this in the past along Booth Lane.</p> <p><b>ACTION: SM requested a copy of the TMP for the works. MM to send.</b></p> <p><b>Communications</b> - No current plans for any press coverage.</p>	<p><b>MM</b></p>
4. Concerns or Issues	
<p>A number of questions were submitted at the last meeting by Cllr Hunter. SM thanked team for work pulling the responses together. Would now like to move the committees focus forward away from planning issues.</p> <p>RK advised that the website has now been updated and includes links to regulatory bodies and to the ground investigations reports. A link to the website can be found below:</p> <p><a href="http://www.cheshireeast.gov.uk/waste_and_recycling/environmental_hub.aspx">http://www.cheshireeast.gov.uk/waste_and_recycling/environmental_hub.aspx</a></p> <p><b>QUESTIONS:</b></p> <p>Cllr Hunter sent through some further questions for the group. SM advised that he will discuss these with MH and will raise as an agenda item at the next meeting.</p> <p>All to be aware that a group member has requested some amendments to the TOR.</p> <p><b>NK - Will the operator guarantee to design haul routes that avoid sensitive areas such as schools, nurseries etc?</b> JT advised that traffic modelling is still to take place but route risk assessments will take place to avoid peak traffic times around locations such as schools.</p> <p><b>NK - Camfil filters have been added to the site – why were they selected? Are they used on similar sites?</b> These are a standard brand of filter used on other sites as part of the odour control system. The contractor was selected following a tender process.</p> <p><b>ACTION: MM to provide a more detailed explanation of the function of these filters</b></p> <p><b>NK - Where is the soil going from the site? Is it sent more than one site and is it contaminated?</b> All material is tested before being sent to one of 4 sites. Some of the soil does have contamination and therefore is sent to a suitable site following testing and classification. Transfer notes are in place for all removals.</p> <p><b>NK – Some residents haven’t received a letter regarding the highways works.</b> An</p>	<p><b>MM</b></p>

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<p>advisory letter was sent to residents opposite the site on Booth Lane, Cross Lane and businesses on Tuesday 21<sup>st</sup> giving a start date of 27<sup>th</sup> March.</p> <p><b>NK - Delays in the minutes being sent.</b> As discussed earlier minutes will be distributed within 5 working days of the meeting.</p> <p><b>NK - Request for minutes to be approved via email in between meetings.</b> This is not suitable for this meeting so the minutes will continue to be approved in the next meeting. JW advised that draft minutes should not be shared wider until they have been approved by the group.</p> <p><b>SM - How can local residents reduce waste?</b> Ansa have a waste reduction scheme in place which local residents can get involved with. Officers can come out to talk to local groups if requested.</p>	
5. AOB	
<p>Wates have attended Cledford Primary to educate on recycling.</p> <p><b>Newsletter</b> – MM requested feedback from the group for what they would like to see in the flyer. The next newsletter will be going out in mid-April. Likely to include an update on the highways works and the work with Cledford Primary</p> <p><b>ACTION: MM to send BW a copy of the previous newsletter as well as sending a list of topics for the next newsletter for the groups comment.</b></p> <p><b>NK queried if CEC could be putting some communication out possibly via a newsletter or an open day?</b> This would more likely to come near opening once we have more news to feedback but RK will take this point for consideration.</p>	MM
6. Date of Next Meeting	
4 <sup>th</sup> May 2017, Site Cabin, Cledford Lane - 6pm	