

**Middlewich Town Council  
Victoria Building  
Lewin Street  
Middlewich  
CW10 9AT**

**Minutes of the Four Hundred and Sixty Seventh Meeting of Middlewich Town Council, held in the Town Hall Function Suite, Civic Way, Middlewich on Monday 21<sup>st</sup> September 2015, commencing at 6.30pm**

## **Part One**

### **Present**

The Town Mayor, Councillor JK Kingston and Councillors A Brooks, CL Bulman, J Eaton, PJ Farrell, MA Hunter, DJ Latham, SN McGrory, SL Moss, B Walmsley, W Walmsley and DA Williams

Council Officers:

DJ French, Assistant Town Clerk and NL Antoney, Administrative Assistant

#### **1. To receive and approve apologies for absence**

An apology for absence was received and approved from the Town Clerk, Mr JPA Williams.

## **Feedback and Reports**

#### **2. To receive any announcements to be made by the Mayor**

The Mayor updated on a number of events he had attended since the last meeting including: Sandbach Civic Parade and Service; hosted a celebration event for the Town Clerk who had completed 30 years of service; opened Cledford Pharmacy; greeted 800 cyclists who passed through Middlewich as part of the Ride Across Britain; attended a concert by Middlewich and District Concerts' Society at Middlewich High School; and attended Cheshire East Council Mayor's Civic Service.

#### **Resolved 7652**

That the Mayor's announcements be received.

**3. To note any declarations of Members' Interests on any agenda item**

The following declarations were made:

- In relation to item 6, the minutes of the Special Meeting of the Council held on 3<sup>rd</sup> September, relating to the application for the construction and operation of a waste transfer station and other matters for Ansa, land at Cledford Lane – Councillor D Latham declared a disclosable pecuniary interest on the grounds that he owned property opposite the site;
- Councillor B Walmsley declared an interest in any items relating to her role as a Cheshire East Councillor, and also declared a personal interest in item 19 as she had been invited to be the representative on the Winsford and Middlewich Sea Cadets; and
- Councillor W Walmsley declared an interest in any items relating to advertising.

**4. Rota for the Town Council Surgeries to be held at the Makers Market**

**Resolved 7653**

That Councillors J Eaton and PJ Farrell host the next Surgery on 26<sup>th</sup> September at the Town Council stall at the Makers Market and any other Councillors who are available attend to help sell FAB merchandise and welcome visitors to the Town Crier competition.

**5. To consider any written questions submitted to the Open Forum**

N Ednie asked the following question:

“In light of an increased interest in Town Council meetings, will the Town Council introduce a period of public speaking time to allow residents to raise any issues they may have on the day. This system is operated well by other Town Councils”.

**Resolved 7654**

That the Town Clerk contact other Local Councils in Cheshire East to seek information on how they operate public speaking time at their Council meetings; contact the Cheshire Association of Local Councils for a view and any advice and bring back a report on options to the earliest possible meeting.

**6. To receive and adopt the Minutes of the Meetings of Middlewich Town Council held on Monday 20<sup>th</sup> July and Thursday 3<sup>rd</sup> September 2015**

**Resolved 7655**

That

- (a) the Minutes of the Meeting held on 20<sup>th</sup> July be received and adopted; and
- (b) the Minutes of the Special Meeting held on 3<sup>rd</sup> September 2015 be received and adopted.

(Note: Councillors D Latham and SN McGrory abstained from voting in relation to resolution 7655 (b) above)

**7. To consider any written Members' questions on the Minutes**

Councillor DA Williams had submitted the following questions on the minutes of the previous meeting held on 20<sup>th</sup> July:

- (a) Resolution 7633 – what response have we had from CEC and did it arrive within two weeks?
- (b) Item 7 – Can we have an update on the new website?
- (c) Resolution 7643 – Can we have an update on the rebranding project?

The Assistant Clerk replied as follows:

- (a) a response had been received from Cheshire East Council within a week. The response had advised that speed counters were to be placed on Warmingham Lane to ascertain speed of vehicles and it was hoped these would be installed within a few months;
- (b) Bare Bones Marketing Ltd were making good progress with the new website; high resolution photographs had been sent to them, and a draft website was expected to be received soon which would be circulated to all Members; and
- (c) the Town Clerk was awaiting confirmation of the financial contribution from Cheshire East Council to the Branding Project. A Branding Briefing Document had been received from Cheshire East Council and the Assistant Town Clerk would circulate it to all Members.

**8. To receive the Minutes of Meetings of Middlewich Town Council's Planning Committee held on 28<sup>th</sup> July and 25<sup>th</sup> August 2015**

**Resolved 7656**

That the Minutes of the Meetings of the Planning Committee be received as a correct record.

**9. To receive the Minutes of a Meeting of Middlewich Town Council's Finance, Policy and Governance Committee held on 7th September 2015**

**Resolved 7657**

That the Minutes of the Meeting of the Finance, Policy and Governance Committee be received as a correct record.

**10. To receive the Minutes of Middlewich Town Council's Events and Communications Committee held on 9<sup>th</sup> September 2015**

**Resolved 7658**

That the Minutes of the Meeting of the Events and Communication's Committee be received as a correct record.

**11. To receive the report of the Town Clerk and any correspondence for information**

The Assistant Town Clerk advised that any report from the Town Clerk would be circulated by email.

**12. To receive written reports from Members of Cheshire East Council**

**Resolved 7659**

That the reports from Members of Cheshire East Council be received.

**13. To receive a written report from Middlewich Vision**

**Resolved 7660**

That the written report from Middlewich Vision be received.

**14. To consider any Members' Items previously submitted in writing**

The Assistant Town Clerk reported information from the PCSO regarding purchase of speed guns and hi vis vests; Councillor MA Hunter advised that he was withdrawing his Member's Item. Councillor SN McGrory advised that he was withdrawing his Member's Item.

**Resolved 7661**

(a) that the Member's Item proposing the establishment of a Transport and Infrastructure Committee be deferred to the next meeting of the Town Council for consideration; and

(b) that full Council meetings do not revert to a start time of 7.15pm and remain at 6.30pm.

**Finance**

**15. To receive and approve the Monthly Town Council Financial and Monitoring, Cashbook and Income & Expenditure reports for the months of July and August 2015**

**Resolved 7662**

That the Financial reports be received and approved.

**16. Lease of Memorial stone site, Salinae Field – to consider entering into a lease regarding the Memorial stone site on Salinae Field**

**Resolved 7663**

That the Town Council enter into a lease with Cheshire East Council regarding the Memorial Stone site on Salinae Field.

**17. Barclays Branch, Middlewich – change to opening hours**

**Resolved 7664**

That the change to the opening hours of the Barclays Bank branch in Middlewich, with effect from 30<sup>th</sup> November, be noted.

## **Policy Consideration**

**18. To receive any update from the PCSO**

**Resolved 7665**

That the update from the PCSO be noted.

**19. Representation on an Outside Body – Winsford and Middlewich Sea Cadets**

**Resolved 7666**

That Councillor B Walmsley be appointed representative to the Winsford and Middlewich Sea Cadets.

## **Highways and Transportation**

None

## **Planning and the Environment**

None

## **Notice of Future Meetings**

**20. To note the dates of forthcoming Meetings**

**Resolved 7667**

That the dates for future meetings be noted.

## **Part Two**

**21. To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the item to be discussed involves sensitive operational matters**

### **Resolved 7668**

That the meeting be moved into Part Two session for the remainder of the meeting.

### **22. CCTV**

#### **Resolved 7669**

That the Town Clerk contact Cheshire East Council (CEC) to confirm that the Town Council will make a financial contribution, as requested by CEC, towards all 5 CCTV cameras in Middlewich on a pro rata basis till the end of the financial year subject to all cameras being fully functional.

The next ordinary Meeting of the Town Council will be on Monday 19<sup>th</sup> October.

The meeting concluded at 8.05 pm.

Councillor JK Kingston  
Town Mayor

Signed.....2015

