

**Middlewich Town Council
Victoria Building
Lewin Street
Middlewich
CW10 9AT**

Minutes of the Four Hundred and Sixty Sixth Meeting of Middlewich Town Council, held in the Town Hall Function Suite, Civic Way, Middlewich on Monday 20th July 2015, commencing at 6.30pm

Part One

Present

The Town Mayor, Councillor JK Kingston and Councillors A Brooks, J Eaton, PJ Farrell, DJ Latham, SN McGrory, SL Moss, B Walmsley, W Walmsley and DA Williams

Council Officers:

JPA Williams, Town Clerk, DJ French, Assistant Town Clerk and NL Antoney, Administrative Assistant

1. To receive and approve apologies for absence

Apologies for absence were received and approved from Councillors CL Bulman and MA Hunter; the Town Clerk advised that Councillor A Brooks would be arriving late for the meeting.

Feedback and Reports

1. To receive any announcements to be made by the Mayor

The Mayor updated on a number of events he attended since the last meeting including: official opening of FAB25 and attendance at various events as part of FAB; Middlewich High School Summer Concert; presentation of awards at the Middlewich Boys Brigade Annual Awards; presentation of prizes at the Car and Bike Show; attendance at Civic Services in Alsager and Northwich.

Resolved 7631

That the Mayor's announcements be received.

2. To note any declarations of Members' Interests on any agenda item

The following declarations were made:

- In relation to the Open Forum at which a question had been raised regarding Warmingham Lane, Councillor Williams declared a personal interest on the grounds that he had been involved in the survey and meeting for local residents;
- in relation to item 15 changes to banking arrangements, Councillor S Moss declared an interest on the grounds that she was an employee of Barclays Bank;
- In relation to item 17 (Middlewich Branding Project Brief) and 18 (potential devolution of car parks), Councillor S McGrory declared that he was a Member of Cheshire East Council;
- in relation to item 19, planning application for the construction and operation of a waste transfer station and other matters for Ansa, land at Cledford Lane – Councillor D Latham declared a disclosable pecuniary interest on the grounds that he owned property opposite the site; Councillor D Williams declared personal interest on the grounds that he had been sent a consultee letter as a near neighbour to the site; Councillor McGrory declared an interest as a Member of Cheshire East Council and Member of the Strategic Planning Board; and Councillor B Walmsley declared an interest on the grounds that she was a Member of Cheshire East Council and a Member of the Southern Planning Committee; Councillors McGrory and B Walmsley confirming that they would take no part in this item.

3. Rota for the Town Council Surgeries to be held at the Makers Market

Resolved 7632

That Councillors B Walmsley and W Walmsley host the next Surgery on 25th July at the Town Council stall at the Makers Market.

4. To consider any written questions submitted to the Open Forum

J Parry asked the following question:

“In light of the response to surveying and meeting residents on Warmingham Lane, I request that the Town Council resolves to call on Cheshire East Council and Highways to immediately formulate a highways report on traffic calming options before consultation with residents. As a Middlewich resident I am aware of the funding available from the developments through Section 106, and believe this money should be spent on what should be a safe to school route.”

Resolved 7633

That the Town Clerk contacts Cheshire East Council expressing concerns about the traffic issues on Warmingham Lane arising from new and proposed development and requesting an Engineers report on options for traffic calming and proposals for a safe route to school; with a response requested within two weeks.

6. To receive and adopt the Minutes of the Meetings of Middlewich Town Council held on Monday 15th June and the Special Meeting held on 29th June 2015

Resolved 7634

That the Minutes of the Meetings held on 15th and 29th June 2015 be received and adopted.

(Note: in relation to Minute 7626 dated 15th June regarding Committee Membership it was noted that there were no spaces on Community, Environment and Assets Committee and therefore Councillor MA Hunter would not be able to have a place; all other Committee Memberships could be implemented)

7. To consider any written Members' questions on the Minutes

The Town Clerk reported that an update report had been circulated to all Members which covered various items and would be considered as part of his Clerk's report.

8. To receive the Minutes of Meetings of Middlewich Town Council's Planning Committee held on 30th June 2015

Resolved 7635

That the Minutes of the Meetings of the Planning Committee be received as a correct record subject to an amendment to request a traffic impact assessment for applications at Midpoint 18.

9. To receive the Minutes of a Meeting of Middlewich Town Council's Events and Communications Committee held on 1st July 2015

Resolved 7636

That the Minutes of the Meeting of the Events and Communications Committee be received as a correct record.

10. To receive the report of the Town Clerk and any correspondence for information

Resolved 7637

That

- (a) the report be noted; and
- (b) the Town Clerk follow up items raised with Cheshire East Council at previous meetings to try to ascertain progress.

11. To receive written reports from Members of Cheshire East Council

Resolved 7638

That the reports from Members of Cheshire East Council be received.

12. To receive a written report from Middlewich Vision

Resolved 7639

That the written report from Middlewich Vision be received.

13. To consider any Members' Items previously submitted in writing

Councillor DA Williams advised that he was withdrawing his Members' Items.

Finance

14. To receive and approve the Monthly Town Council Financial and Monitoring, Cashbook and Income & Expenditure reports for the month of May 2015

Resolved 7640

That the Financial reports be received and approved.

15. Changes to banking arrangements – to consider the arrangements for setting up banking and debit and credit card payments and receipts and all other associated matters for the Town Council

Resolved 7641

That the Town Clerk be authorised to undertake all arrangements for the Council to introduce online banking and the introduction of a Town Council credit card, debit card and the ability to receive card payments.

Policy Consideration

16. To receive any update from the PCSO

Resolved 7642

That this matter be considered in Part 2 of the meeting on the grounds that sensitive policing matters were involved.

17. Middlewich Branding Project Brief

Resolved 7643

That the Town Clerk be authorised to request Cheshire East Council for funding support to help develop and deliver a new branding and marketing strategy for Middlewich taking on board comments made at the meeting regarding defining the audience, transport infrastructure and being forward looking.

Highways and Transportation

18. Potential Devolution of Car Parks

Resolved 7644

That the Town Clerk contact Cheshire East Council indicating that the Town Council is willing to enter into discussions to understand the implications of taking on all 3 car parks and seeking clarification about the number of spaces, and repair and maintenance and assess arrangements.

Planning and the Environment

19. Application 15/2355W - The construction and operation of a waste transfer station and refuse derived fuel processing facility, the refurbishment of existing site buildings to provide offices, a vehicle maintenance workshop, an MOT Test Centre, environmental services accommodation and ancillary development including car parking. Ideal Standard, Cledford Lane, Middlewich, Cheshire – to consider a response received from the applicants following points raised by the Town Council at the previous meeting

Resolved 7645

That the response from the applicants received via Cheshire East Planning Department, be received and noted.

Notice of Future Meetings

20. To note the dates of forthcoming Meetings

Resolved 7646

That the dates for future meetings be noted.

Part Two

Part Two

21. To make a resolution to move into Part Two session and exclude the Public and Press from the Meeting on the basis that the items to be discussed involve sensitive operational matters regarding the PCSO and CCTV; and financial and commercial matters regarding the Community Trust

Resolved 7647

That the meeting be moved into Part Two session for the remainder of the meeting.

22. PCSO

Resolved 7648

That the Town Clerk invite the Police and Crime Commissioner to meet with Middlewich Town Council regarding policing issues in Middlewich particularly in the light of the information that the Middlewich PCSO is now based in Sandbach and is part of Crewe Local Police Unit.

23. CCTV

Resolved 7649

That the Town Clerk contact Cheshire East Council for further information regarding CCTV cameras to clarify operational matters and cost and the matter be considered at the next meeting of the Council.

24. Middlewich Community Trust

Resolved 7650

That:

- (a) the Town Council continues to provide legal support to the Middlewich Community Trust until the transfer of the buildings to the Trust;
- (b) the Town Council continues to provide financial support and honours its financial commitment through the current budget and the future budget until the end of the financial year 2017/18;
- (c) The Town Council continues to provide staff resource to the Trust during the shadow management period to fulfil the objectives of the Trust to manage the property for the benefit of the community; and
- (d) Councillor S Moss be appointed as the third Trustee from the Town Council.

The next ordinary Meeting of the Town Council will be on Monday 21st September.

The meeting concluded at 7.50 pm.

Councillor JK Kingston
Town Mayor

Signed.....2015

