

**Middlewich Town Council  
Victoria Building  
Lewin Street  
Middlewich  
CW10 9AT**

**Minutes of a Special Meeting of Middlewich Town Council, held in the Town Hall Function Suite at the above address on Monday 11<sup>th</sup> January 2016, commencing at 6.30pm**

## **Part One**

### **Present**

The Town Mayor, Councillor K Kingston and Councillors CL Bulman, J Eaton, MA Hunter, DJ Latham, SN McGrory, SL Moss, B Walmsley, W Walmsley and DA Williams

Council Officers:

JPA Williams, Town Clerk and DJ French, Assistant Town Clerk

### **1. To receive and approve apologies for absence**

Apologies for Absence were received from Councillors A Brooks and PJ Farrell.

## **Feedback and Reports**

### **2. To note any declarations of Members' Interests on any agenda item**

#### **Resolved 7722**

The following declarations were made:

- Councillor J Eaton declared a personal interest in the Middlewich Community and Youth Project;
- Councillor S Moss declared a personal interest in Middlewich Community Trust, Middlewich Clean Team and the Railway Campaign;
- Councillor B Walmsley declared a personal interest in Middlewich Community Trust and Middlewich Clean Team;
- Councillor W Walmsley declared a personal interest in Middlewich Community and Youth Project.

## **Finance**

### **3. Middlewich Community Trust**

Members gave consideration to granting financial support to the Middlewich Community Trust following a presentation made on 15th December by some of the Trustees and discussion at meetings of Finance, Policy and Governance Committee meetings.

#### **Resolved 7723**

That a grant of £5,000 be made to Middlewich Community Trust from the current year's budget to enable the Trust to achieve its charitable status and begin management of the Town Hall Function Suite from the start of the new financial year.

### **4. Middlewich Town Council draft budget – to consider the draft budget**

The Meeting of the Full Town Council was to consider the fifth draft Financial Budget and agree a final budget for the Financial Year 2016 – 2017 in order to submit a precept request to Cheshire East Council.

The Chairman of the Finance, Policy and Governance Committee, Councillor S Moss, took Members through the draft Town Council Budget, giving the background to the items highlighted where further consideration and decisions were required. The Town Clerk added additional information where needed.

In considering the draft budget, Members resolved the following:

#### Income:

- Sponsorship confirm reduction from £2,000 to £1,000
- CEC Grant to FAB confirm reduction from £5,000 to £1,000

#### Expenditure:

- Business Rates confirm reduction from £15,000 to £6,000
- Insurance incl assets confirm figure as £3,500
- Contracts confirm figure for window cleaning as £750
- Election contingency remove figure and use reserves if required
- Office accommodation confirm reduction from £3,000 to £1,500  
for Town Clerk

- PC upgrades confirm reduction from £2,000 to £1,500
- Signage Strategy confirm reduction from £3,000 to £2,000
- Highways Strategy confirm figure of £1,000 for Road Safety
- Marketing all events confirm figure of £3,000
- Website development confirm reduction from £3,000 to £2,500
- Brine Pump reduce from £3,000 to 0 as contribution likely to be needed in 2015/16 financial year
- Christmas contingency confirm reduction from £5,000 to £2,000
- Railway campaign confirm reduction from £2,000 to £1,000 subject to submission of a report on how the grant will be spent
- Asset transfers from CEC confirm figure of £2,500 as unclear when assets will be transferred
- Town Centre regeneration confirm reduction from £4,000 to £2,000

The Town Clerk explained that this would result in savings of £10,500 resulting in a Band D equivalent of £85.11.

**Resolved 7724**

**That**

- a) The Draft Budget, as amended, be approved;
- b) The Final Budget figure be agreed as £470,397;
- c) The Precept figure of £398,259 be requested from Cheshire East Council; and
- d) The Band D figure for the Council Tax payer is £85.11.

The next ordinary Meeting of the Town Council will be on Monday 18<sup>th</sup> January.

The meeting concluded at 8.10 pm.

Councillor K Kingston  
Town Mayor

Signed.....2016

