

Middlewich Town Council

Events and Communications Committee

Minutes of a Meeting of the Town Council's Events and Communications Committee, held in Victoria Building on Wednesday 5th July at 5.30pm

PRESENT; Councillors S Moss, PJ Farrell, DJ Latham, B Walmsley

In attendance Town Clerk JPA Williams and Events Manager D Thompson.

APOLOGIES; Councillors J Eaton, C Bulman, K Kingston, S McGrory

DECLARATIONS OF INTEREST

The Events Manager declared an interest with regards to issuing contracts for catering at any Town Council Event, as the partner of N Tufft, the owner of the business 'Just Thai Kitchen'

Cllrs S Moss and P Farrell declared an interest with regards the Victoria Hall

MINUTES Resolved

That the Minutes of the Meeting held on Wednesday 7 June be received as a correct record

Election of events committee chair and vice chair- this was deferred to the next meeting

FAB 2017 Review meeting- will take place 26th July 5.30pm in room 3A, to discuss outcomes/feed-back/opinions and to receive an up to date budget report.

It was agreed the festival was a resounding success and the mayor agreed to write a letter of thanks to all volunteers. The letter will include an invitation for the FAB Volunteers Thank-you` evening on 28th July 5-7pm in Victoria Hall.

The events manager also requested a letter of thanks for all of this year`s contractors, partners, sponsors and suppliers

Cllr Latham requested a list of BSS sponsors who had yet to pay their invoices

Middlewich Classic Car & Bike Show 10th Anniversary- the events manager advised all was on schedule and the mayor will present prizes for best in show on Sunday 16 July at 3pm

Roman Festival 9-10 Sept- plans were progressing well and within budget.

A suitable park & ride venue has still to be agreed.

Invitations to be sent to all Middlewich Community Groups, to be part of the festival parade on 9th Sept from the Town Centre to Harbutts Field.

The Mayors Civic Service will take place on 10th Sept at St Mary`s Church 2pm

Any Other Business- Cllr P Farrell advised she will host a `FAB Feed-back` session on the town council stall at the next market on Saturday 22 July

Forthcoming events;

29-30 July Brine Pump Open Days

26-27 August Mayor`s Charity Boat Pull (the mayor will attend on 27 Aug)

The Meeting concluded at 6.30pm

Next meeting 6th September 5.30pm Room 3A, Victoria Building

Councillor J Eaton Chairman

Signed.....10/07/2017