

Environmental Hub Liaison Board

6pm, Thursday 10th August 2017

Minutes	Action
<p>Present:</p> <ul style="list-style-type: none"> • Cllr Simon McGrory (SM) - Middlewich Town Council & Cheshire East Council • Cllr Bernice Walmsley (BW) - Middlewich Town Council & Cheshire East Council • Cllr Bill Walmsley (BWa) – Middlewich Town Council • Ralph Kemp (RK) - Corporate Manager Commissioning - Waste and Environmental Services, Cheshire East Council • Jane Thomason (JT) – Deputy MD, Ansa • Michelle Sherlock (MS) – Business Change Manager, Ansa • Ray Jacques (RJ) - Project Manager, Wates Construction Ltd • Lee Reynolds (LR) - • Vicki Walker (VW) – Project Officer, Cheshire East Council <p>Apologies: Emma Williams, Cllr Don Stockton, Phil Mason, Mark McCall, Cllr Mike Parsons, Jonathan Williams, David Brayne</p>	
<p>1. Minutes of the previous meeting</p> <p>Approved as recorded.</p> <p>Communications Plan – RK / CA are preparing a comms schedule with CEC comms. The contact centre have been made aware and a campaign number will be made available for people to call with any concerns. The CEC webpage will also be updated and a 'contact us' form will be added.</p>	
<p>2. Outline of project so far</p> <p>White lining of the car parks will commence next week. Building control will also be on site to complete the practical completion checks. The resident's layby has now been completed and the final entrances will be completed shortly.</p> <p>Two areas of remediation are still live; area 2 (below the vacant hardstanding area) is in a rebound phase to determine if this can be shut down or if it needs to remain active. Area 3 (under the recycling shed) will remain active for the foreseeable future.</p> <p>Phase 1 will be handed over on 21st August; this will include the completion of the landscaping to the canal frontage. A small number of staff will then be based on site, mainly working in the offices and installing fleet equipment.</p> <p>ACTION: RJ to liaise with residents on Cledford Lane advising them of the new layby</p> <p>ACTION: CA to liaise with Highways to confirm arrangements for yellow line markings on Cledford Lane</p> <p>ACTION: Schedule of occupation to be created and shared with Middlewich Ward Members</p> <p>Phase 2 will hand over both RDF buildings and further car parking areas on 25th September. These will not be operational until full handover has taken place in</p>	<p>RJ</p> <p>CA</p> <p>MS / JT</p>

FINAL

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<p>October.</p> <p>Phase 3, which will include the sprinkler tank and additional access route, will be completed by 16th October.</p> <p>Phase 4 will hand over the southern area car park and complete the handover process. The will take place on 23rd October.</p> <p>Waste will be phased in to the site between 23 October and 1 December.</p>	
3. Communications	
<p>RK / CA are finalising a plan with the comms team to arrange an open day with site tours for schools and the public before any waste is accepted on the site. Likely to be scheduled for late September.</p> <p>SM advised that the boards used at the consultation event were useful and it would be constructive to have something similar for the open day.</p> <p>A more formal opening would be planned in the new year.</p> <p>Community Cabin – A number of residents have raised concerns about the cabin not having sufficient information available and that it has been locked when they tried to access it.</p> <p>ACTION: RJ to update the information inside and ensure that all minutes are available</p>	<p>RJ</p>
4. Concerns or Issues	
<p>SM – Did any suspect air quality figures have any impact on the decision to award planning permission? If the air quality figures available at the time were misleading, what effect the situation will have on the future of the site.</p> <p>RK advised that the Planning Authority would need to respond to these points. The air quality report has been published on CEC’s website today.</p> <p>BWa – Requested carbon footprint data at the last meeting but this is still outstanding. Ansa do not hold this information, it was undertaken by CEC. Will be purchasing new vehicles in the aim to reduce the carbon footprint. A travel plan was submitted as part of the planning app and a travel plan coordinator has been appointed to liaise with staff regarding their new routes to work and how to minimise the car movements.</p> <p>It is important to note that the measure of success of this project will be the reduction in landfill use and the combining of a number of depots into one. The carbon footprint of the vehicles is not a key success measure of both CEC / Ansa.</p> <p>ACTION: JT / MS to look into acquiring the carbon footprint data for waste. A figure regarding the amount generated from waste currently can’t be calculated.</p> <p>BWa – Will the vehicles leaving site be sat idling before they leaving in the morning? Vehicle checks will be undertaken before leaving and for part of that the vehicles will need to be running but Ansa will not allow them to be sat idling on site. The vehicle parking is located towards the far side of the site, away from residential properties to minimise noise. A phased exiting system will also be introduced to minimise disruption.</p>	<p>JT / MS</p>

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<p>BWa stressed that air quality is a key concern for local residents and they will want to be reassured that the vehicle carbon footprint will reduce. There is also concern that the re-routing will not be done immediately and could take up to 18 mths, how is this sustainable? It isn't yet known where some waste will be transferred to so it is not practical to undertake any re-routing until this is finalised. JT offered to provide a simple break down of the reasons for this</p> <p>ACTION: JT to work on a simple guide to advise on the re-routing process and to outline key project benefits. This information will need to be ready in advance of the open day</p> <p>BWa – How many miles are the vehicles running empty? Will they be travelling out empty? Will this be affected by combining depots? Can the average running empty miles be given? They will go out to their zonal areas, as is current practice. This may have an impact on the running empty time but it is unable to be clarified as yet. Ansa are not able to estimate the running empty miles.</p> <p>BW – Why was there works underway on site last Sunday? Work was underway on Saturday morning, as is allowed under the planning application. No works were ongoing on Sunday.</p> <p>Resident complaint – The Chairman of the Action Against Ansa group emailed the Town Council regarding a complaint about the Chair of the Liaison Committee. They stated that they had not had any feedback from the Chair of the liaison committee regarding inclusion on the group. The Chair advised that he had offered this person a seat on the group or a nominated representative on numerous occasions at the outset but they had refused. Advice from CEC legal department was for the Liaison Committee Chair not to contact the complainant.</p>	<p>JT</p>
5. AOB	
<p>WW – Cllr Hunter had made a request at the Town Council meeting to be included on the liaison group as a resident. As Cllr Hunter is a Town Councillor the Committee agreed that he was ineligible to join as the Town Council have two representatives on the committee already.</p> <p>Future meetings – Will be led by Ansa following the completion of construction and will likely be rearranged with new attendance and TOR etc.</p>	
6. Date of Next Meeting	
5 th October 2017, Site Cabin, Cledford Lane – 5.30pm	