

**Middlewich Town Council
Victoria Building
Lewin Street
Middlewich**



10th May 2016

Dear Councillor

You are requested to attend the Annual Meeting of Middlewich Town Council, to be held in the TOWN HALL FUNCTION SUITE, Civic Way, Middlewich on Monday 16th May 2016

The Meeting will commence at 6.30pm

Yours faithfully

**Jonathan Williams
Town Clerk**

Agenda

At 6.30pm, the Clerk will announce the entrance of the Town Mayor and Platform Party. All rise and remain standing for opening prayers.

- 1 The Town Mayor will ask Members to receive and approve any Apologies for Absence
- 2 The Town Mayor will call for nominations for the Office of Town Mayor for the forthcoming Civic Year.
- 3 Councillor B Walmsley will propose the Motion that Councillor P J Farrell be elected Town Mayor for the coming year. Councillor S Moss will second the Motion.
- 4 The Town Mayor will call for any other nominations, before putting the Motion to the Vote.
- 5 The Town Mayor and Town Mayor-Elect will leave the meeting to exchange the Mayoral Gown and Chain of Office
- 6 The new Town Mayor will return to the meeting and read and sign her Declaration of Acceptance of Office.
- 7 Councillor B Walmsley will propose a vote of thanks to the retiring Town Mayor, Councillor JK Kingston for the previous year of office, and Councillor SN McGrory will second the Vote.

- 8 Councillor JK Kingston will respond to the vote of thanks.
- 9 The Town Mayor will call for nominations for the Office of Deputy Town Mayor for the forthcoming Civic Year.
- 10 Councillor W Walmsley will propose the Motion that Councillor S Moss be elected Deputy Town Mayor for the coming year. Councillor CL Bulman will second the Motion.
- 11 The Town Mayor will call for any other nominations, before putting the Motion to the Vote.
- 12 The Town Mayor will place the Ribbon of Office on the new Deputy Mayor, who in turn will read and sign the Declaration of Acceptance of Office and return thanks for her election.
- 13 The list of Members of Committees and representatives on Outside Bodies, previously circulated, will be proposed by Councillor SN McGrory and seconded by Councillor DJ Latham and approved en bloc.
- 14 The Town Council will confirm that it meets the criteria for the General Power of Competence, proposed by the Town Mayor Councillor PJ Farrell. Councillor S Moss will second the motion.
- 15 The Town Mayor will address the Meeting and return thanks for her election. She will place the Chain of Office on her Consort.
- 16 The Town Mayor will conclude by inviting all present to remain for some refreshments.