

## **Middlewich Town Council**

### **Events and Communications Committee**

**Minutes of a Meeting of the Town Council's Events and Communications Committee, held in the Town Clerk's office, Victoria Building, Middlewich on Wednesday 7<sup>th</sup> September 2016, commencing at 5.30pm**

#### **PRESENT**

Councillor J Eaton (in the Chair), Councillors CL Bulman, PJ Farrell, JK Kingston, DJ Latham, S Moss, B Walmsley and W Walmsley

Officers in attendance: JPA Williams, Town Clerk, NL Antoney, Admin Assistant and DC Thompson, Events Manager

#### **APOLOGIES FOR ABSENCE**

None

#### **274 DECLARATIONS OF INTEREST**

Cllrs B Walmsley and W Walmsley declared an interest in any matters relating to advertising and Mr DC Thompson declared an interest with regard to entering into catering contracts.

#### **275 MINUTES**

##### **Resolved:**

That the Minutes of the meeting held on 6<sup>th</sup> July 2016 be confirmed as a correct record.

#### **276 FAB 2017**

##### **RESOLVED:**

Committee discussed next year's FAB including the financial report for FAB 2016. Finances to go to next Town Council Meeting.

Mr DC Thompson advised Committee that the Rose Fete would not be holding their crowning ceremony at next year FAB but would still like to participate in the parade, so discussed what to replace it with. DC Thompson suggestion was focus more on non-music artistry e.g. circus, Moulton Crows, possible stilt walkers, perhaps split between main site and Bull Ring/Street Festival. Suggestion are to be emailed into Events Manager for him to look into and bring to the next meeting.

Also discussed meeting that Town Clerk had with Health & Safety Officer on ways to improve safety of Festival. Consider splitting traders and caterers between grassed area and car park.

**277 Town Crier Event – 30<sup>th</sup> July 2016**

**Resolved**

Committee discussed and agreed that the competition becoming a yearly event.

Venue used for holding the event was not quite right and to look at possibly moving the event to the top end of Wheelock Street to make it more part of the Makers Market.

**278 Members Item**

**Resolved:**

- (a) Attendance list on website – discussed that Town Council attendance list was now on website and upto date, admin assistant to carry on with committees list on website to be done for the 1<sup>st</sup> of November.
- (b) Discussed the issue of confusion of the difference between the Town Council and Cheshire East and what each does. Committee advised that the information was already on the website but to put together a bullet point of reference for Facebook/Twitter and start directing people to the Library for the Cheshire East information point.

**279 Christmas Fayre**

**Resolved:**

Events Manager advised Christmas Fayre is on the Friday and Saturday 25/6th November, with the Light Switch On, on the Friday and the Makers Market on the Saturday. Discussed the parade and who will be in it. Town Clerk advised about the discussion already going on with Blachere Illumination regarding the Christmas Lights, Events Manager to work with Town Clerk to coordinate.

**Date of next meeting**– Wednesday 5<sup>th</sup> October 2016 at 5.30pm.

The Meeting concluded at 6.30pm

**Councillor J Eaton, Chairman**

**Signed** .....